

## DISSOLUTION OF A SPECIAL DISTRICT APPLICATION

*Submit the following items for dissolution of a special district:*

1. Application for the dissolution of a special district.
2. A certified Resolution of Application **OR** a petition of landowners or registered voters making application.
3. One copy of a metes-and-bounds legal description of the district boundary.
4. One reproducible plat map with ten prints.
5. Two copies of a vicinity map showing the district's geographic location.
6. Environmental documentation: (submit documents from one of the following categories)

Initial Study: If no environmental review has been conducted, submit a completed Initial Study form available from the LAFCO office.

Categorical Exemption: If an agency has certified that the project qualifies for a categorical exemption from CEQA, please submit one copy of this finding.

Negative Declaration: If a Negative Declaration (ND) has been prepared, submit one copy of the ND with its certifying resolution and Initial Study.

Environmental Impact Report: If an Environmental Impact Report (EIR) has been prepared, submit 15 copies of the EIR with the certifying resolution. If applicable, only one copy of an appendix is required.

7. LAFCO processing fee (refer to fee schedule or contact LAFCO office)..
8. Disclosure Statement (available from LAFCO office).

*Additional information may be requested during staff's review of the proposal.*

**San Diego Local Agency Formation Commission  
1600 Pacific Highway, Room 452  
San Diego, CA 92101  
(619) 531-5400**

**DISSOLUTION OF A SPECIAL DISTRICT  
APPLICATION**

The information in this application is used by LAFCO staff to evaluate your request for the dissolution of a special district. Please respond to all items in this form, and indicate "NA" when an item does NOT apply.

Application is hereby made to dissolve \_\_\_\_\_  
(name of district)

As part of this application, the city of \_\_\_\_\_ or the \_\_\_\_\_ district, \_\_\_\_\_ (the applicant), and the \_\_\_\_\_ (real party in interest: subject landowner and/or registered voter) agree to defend, indemnify, hold harmless, and release the San Diego LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them, the purpose of which is to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, and expenses, including attorneys' fees.

The person signing this application will be considered the proponent for the proposed action(s) and will receive all related notices and other communications. I acknowledge that annexation to the city of \_\_\_\_\_ or the \_\_\_\_\_ district may result in the imposition of taxes, fees and assessments existing within the (city or district) on the effective date of annexation. I hereby waive any rights I may have under Articles XIII C and XIII D of the State Constitution (Proposition 218) to a hearing, assessment ballot proceeding or an election on those existing taxes, fees and assessments.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print/Type Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone#: \_\_\_\_\_

List the name and address of person(s) who also are to receive notices of these proceedings:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone#: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone#: \_\_\_\_\_

**DESCRIPTION / JUSTIFICATION**

1. Explain why the dissolution of the district is being proposed.

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2. When was the district formed and under what principal act? What service(s) did the district originally provide?

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3. Currently, what service(s) is/are being provided by the district? How many acres currently are included within the district?

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4. Describe the geographic location of the district in relation to cities, communities, freeways/highways, or major topographical features. \_\_\_\_\_

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5. List other districts or cities located near the district proposed for dissolution.

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6. How many residents live within the district? \_\_\_\_\_  
How many of these are registered voters? \_\_\_\_\_  
What is the source of your calculation? \_\_\_\_\_

7. Will the service provided by the district be continued?  YES  NO

8. Is the successor agency authorized to provide the service of the dissolving district?  YES  NO

9. Is the successor agency now providing the same Service provided by the district proposed for dissolution?  YES  NO

**LAND USE INFORMATION**

County general plan and zoning information may be obtained by calling 565-5981 with the Assessor Parcel Number(s) of the property within the district.

- 1. Describe the current prevalent land uses and predominant General Plan designations within the district. \_\_\_\_\_  
\_\_\_\_\_
  
- 2. Describe the predominant uses of adjacent land (vacant, residential, etc.).  
North: \_\_\_\_\_ East: \_\_\_\_\_  
South: \_\_\_\_\_ West: \_\_\_\_\_
  
- 3. Will any changes in land use result from this proposal?       YES       NO  
What other land uses or new development might occur?  
\_\_\_\_\_  
\_\_\_\_\_
  
- 4. Is the district within a community planning area?       YES       NO  
If so, which one? \_\_\_\_\_

**PUBLIC SERVICES**

- 1. Sewer service is provided by: \_\_\_\_\_
- 2. Water service is provided by: \_\_\_\_\_
- 3. Fire protection service is provided by: \_\_\_\_\_
- 4. Police service is provided by: \_\_\_\_\_
- 5. List all agencies, groups, and individuals contacted regarding this proposal.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPHERE OF INFLUENCE INFORMATION**

- 1. Prior to dissolution, will a “zero” sphere need to be designated for the subject district?  YES  NO
- 2. Will the successor agency require adoption of a sphere of Influence or an amendment to include the dissolved district’s territory?  YES  NO
- 3. Does the successor agency have plans to provide service in the dissolved district’s sphere area?  YES  NO

**FISCAL AND GENERAL INFORMATION:** (To be completed by the District)

1. Explain how district operations have been financed and include all sources of revenue. If the district received property tax revenue, indicate the amount received for the current fiscal year.

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2. Identify any bonds that have been authorized. If there is currently any outstanding bond debt, how much of the authorization has been used?

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3. Describe the district’s current assets and liabilities.

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4. Describe how the district’s assets will be distributed upon dissolution.

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5. Explain how the district’s liabilities will be disbursed upon dissolution, including any outstanding bonded debt. \_\_\_\_\_

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6. What provisions have been made for district employees after the district is dissolved?

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7. Indicate any terms and conditions of dissolution that LAFCO should consider.

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