



REGULAR MEETING AGENDA

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

MONDAY, DECEMBER 3, 2018, 9:00 A.M.
COUNTY ADMINISTRATION CENTER | ROOM 302
1600 PACIFIC HIGHWAY
SAN DIEGO, CALIFORNIA

9:00 A.M. – CALL TO ORDER BY CHAIR | ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

The Chair will consider requests to remove or rearrange items on the agenda.

RECOGNITION OF SERVICE

The Commission will recognize the services of the following members:

Commissioner Bill Horn
Commissioner Lorie Zapf
Commissioner Alternate Lorie Bragg

SPECIAL PRESENTATIONS

The Commission will hear from invited guests of the Chair and/or Executive Officer.

PUBLIC COMMENT

Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction, but not an item on today's agenda. Each speaker's presentation may not exceed 3 minutes. (Please note for items on today's agenda, speakers should fill out a speaker slip and address the Commission when the agenda item is discussed and their name is called.)

CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider requests to pull an item for discussion.

1. **Approval of Meeting Minutes | October 1, 2018 (action)**

The Commission will consider approving summary minutes prepared by LAFCO staff for the October 1, 2018 regular meeting.

CONSENT ITEMS CONTINUED...

- 2. Commission Ratification | Recorded Payments for September and October 2018 (action)**
The Commission will consider ratifying payments received and made for the months of September and October 2018. These payments cover all recorded transactions for the two-month period and include \$302,012 in total distributions made by the Executive Officer.
- 3. Budget Update for 2018-2019 | 1st Quarter Report (action)**
The Commission will review a report comparing budgeted and actual transactions for 2018-2019 through the first quarter and its projection LAFCO will finish with a modest operating surplus of \$14,665 or 1%. The report is being presented to the Commission to accept and file as well as provide direction as needed.
- 4. Amendment to the Employment Agreement for Executive Officer Keene Simonds (action)**
The Commission will consider an amendment to its employment agreement with the Executive Officer to increase salary and adjust the vacation leave benefits to conform to County of San Diego vacation accrual policies for executive management. The amendment memorializes approvals made by the Commission at the October 1, 2018 meeting.
- 5. Approve Support Position and Authorize Letter for California WaterFix (action)**
The Commission will consider a request from the Southern California Water Coalition to support the California WaterFix and its plan to improve the reliability of statewide water supplies generated through the Sacramento Delta. Staff recommends the Commission proceed with approving a support position as well as authorizing an accompanying letter to local legislators in conjunction with input provided by the San Diego County Water Authority.
- 6. Progress Report on 2018-2019 Workplan (action)**
The Commission will receive a progress report on accomplishing specific projects established as part of the adopted workplan for 2018-2019. The report includes identifying projects already underway through the first five months and is being presented to formally receive and file.
- 7. Approval of Meeting Schedule for Calendar Year 2019 (action)**
The Commission will consider approving a schedule for the upcoming calendar year and a recommendation to hold regular meetings each month with the exception of January, July, and September. No special meetings are recommended.
- 8. Authorize Holiday Office Closure | December 24th through December 28th (action)**
The Commission will consider a request by the Executive Officer consistent with past practice to authorize the closure of the LAFCO office for the week of December 24, 2018.
- 9. Proposed Policy Amendment to Rules | Appointments to the Personnel Committee (action)**
The Commission will consider approving amendments to the Rules involving the Personnel Committee to transition the appointment process to an assigned rotation consisting of the Chair, Vice Chair, and Immediate Past Chair. It also authorizes the Chair to fill the seat of the Immediate Past Chair should he or she no longer serve on the Commission.

CONSENT ITEMS CONTINUED...

10. Results of Protest Proceedings |

County Service Area No. 115 Reorganization; RO14-12 and RO14-13 et al. (information)

The Commission will receive the results of the protest hearing conducted for the “County Service Area No. 115 Reorganization.” The noticed hearing was held by the Executive Officer on November 8th and did not produce any written objections, and as such the approval will proceed and record once all terms are satisfied.

11. Current Proposals and Related Activities (information)

The Commission will receive an update on active proposals as well as other related matters pending before LAFCO. Information only

12. Memorandums | Special District Websites and Expanded Rules for Attorneys (information)

The Commission will receive two memorandums prepared by Commission Counsel regarding new statutes and/or requirements germane to LAFCOs. Information only.

13. Expiring Commissioner Terms in 2019 (information)

The Commission will receive a report identifying membership terms that are set to expire in May 2019 and necessitate new appointments and/or reappointments from their designated authorities. This includes a future action by the Commission to appoint/reappoint an alternate public member. Information only.

PUBLIC HEARING ITEMS

Public hearing items require expanded public notification per provisions in State law or voluntarily placed by the Executive Officer to facilitate broader discussion.

14. First Reading | Proposed Comprehensive Fee Schedule Update (discussion)

The Commission will review a proposed comprehensive fee schedule update as part of a first-reading and highlighted by transitioning to fixed charges based on proposal type. The establishment of a composite hourly staff rate and assignment of set staff hours for most proposals further underlies the transition. The proposed update is being presented for feedback and ahead of initiating public review before returning for action in February 2019.

BUSINESS ITEMS

Business items involve regulatory, planning, or administrative items that do not require a hearing.

15. Results of Protest Proceedings and Related Items |

Julian-Cuyamaca Fire Protection District Reorganization; RO18-09 et al. (action)

The Commission will receive the results of the protest hearing conducted for the “Julian-Cuyamaca Fire Protection District Reorganization” and consider taking related actions. The noticed protest hearing was held by the Executive Officer on October 16, 2018 and produced written objections necessitating an election. It is recommended the Commission formalize the results of the protest through an ordering resolution requesting the Board of Supervisors call an election along with making recommendations on date and type. It is also recommended the Commission approve an impartial analysis to appear on the ballot.

BUSINESS ITEMS CONTINUED...

**16. Proposed “Lake Henshaw Change of Organization” |
Annexation to the Vista Irrigation District; DA18-11 (action)**

The Commission will consider a change of organization proposal filed by the Vista Irrigation District to annex three unimproved and unincorporated parcels totaling approximately 88.2 acres. The affected territory is located near Lake Henshaw in northeast San Diego County and lies outside of the Vista ID sphere of influence. The purpose of the proposal is to provide cost-savings to Vista ID by eliminating property tax obligations for the affected territory. Staff recommends approval of the proposal without modifications and without amendment to the sphere of influence. Standard terms are also recommended. The County of San Diego Assessor’s Office identifies the subject parcels as 137-092-34, 137-092-35, and 195-050-20.

17. Chair and Vice Chair Appointments for 2019 (action)

The Commission will consider officer appointments and select a Chair and Vice Chair for 2019.

18. Report from CALAFCO Annual Conference (information)

The Commission will receive a report from Commissioners Hanson, MacKenzie, and Vanderlaan on their overnight travel and attendance at the CALAFCO Annual Conference held in Yosemite on October 3-5, 2018. Verbal report only.

CLOSED SESSION

Closed session items are calendared by Commission Counsel.

19. Conference with Legal Counsel – Existing Litigation:

Pursuant to Government Code Section 54956.9(d)(1): *Southcott et al. v. Julian-Cuyamaca Fire Protection District, et al.*, San Diego Superior Court Case No. 37-2018-0023393-CU-WM-CTL; Fourth District Court of Appeal Case No. D074324.

20. Conference with Legal Counsel – Anticipated Litigation:

Pursuant to Government Code Section 54956.9(d)(2): Significant exposure to litigation involving two potential cases.

EXECUTIVE OFFICER REPORT

COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

ADJOURNMENT TO NEXT MEETING

February 4, 2019

Attest to Posting:



**Tamaron Lockett
Executive Assistant**

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three (3) business days prior to the meeting for any requested arraignments or accommodations.