

## **CONSOLIDATION OF SPECIAL DISTRICTS APPLICATION**

*Submit the following items for consolidation of special districts:*

1. Application for consolidation of special districts.
2. A certified Resolution of Application from one or more of the affected districts **OR** a petition of landowners or registered voters making application (Government Code § 56757).
3. One copy of a metes-and-bounds legal description of the perimeter of the subject area.
4. One reproducible plat map with ten prints.
5. Two copies of a vicinity map showing the geographic location of the districts proposed for consolidation.
6. Environmental documentation: (submit documents from one category)

Initial Study: If no environmental review has been conducted, submit a completed Initial Study form available from the LAFCO office.

Categorical Exemption: If an agency has certified that the project qualifies for a categorical exemption from CEQA, please submit one copy of this finding.

Negative Declaration: If a Negative Declaration (ND) has been prepared, submit one copy of the ND with its certifying resolution and Initial Study.

Environmental Impact Report: If an Environmental Impact Report (EIR) has been prepared, submit 15 copies of the EIR with the certifying resolution. If applicable, only one copy of an appendix is required.

7. A copy of each district's current adopted budget and staffing schedule, and a copy of a three-year proposed budget and staffing schedule for the consolidated agency detailing expenditures and anticipated revenues.
8. LAFCO processing fees (refer to fee schedule or contact LAFCO office).
9. Disclosure Statement (available from LAFCO office).

*Additional information may be requested during staff's review of the proposal.*

**San Diego Local Agency Formation Commission  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755**

**CONSOLIDATION OF SPECIAL DISTRICTS  
APPLICATION**

The information in this application is used by LAFCO staff to evaluate requests for consolidation of special districts. Please respond to all items in this form, and indicate "NA" when an item does NOT apply.

Application is hereby made to consolidate the following districts: \_\_\_\_\_  
\_\_\_\_\_ into a single new successor district to be known as: \_\_\_\_\_

As part of this application, the city of \_\_\_\_\_ or the \_\_\_\_\_ district, \_\_\_\_\_ (the applicant), and the \_\_\_\_\_ (real party in interest: subject landowner and/or registered voter) agree to defend, indemnify, hold harmless, and release the San Diego LAFCO, its agents, officers, attorneys, and employees from any claim, action, or proceeding brought against any or all of them, the purpose of which is to attack, set aside, void, or annul the approval or denial of this application or adoption of or refusal to adopt the environmental document which accompanies it or any other action San Diego LAFCO takes with respect to this application. This defense and indemnification obligation shall include, but not be limited to, attorneys' fees and other costs of defense, damages, costs, and expenses, including attorney fees payable to another party.

The person signing this application will be considered the proponent for the proposed action(s) and will receive all related notices and other communications. San Diego LAFCO's acceptance of this application is sufficient to make this agreement a binding, bilateral contract between us. I acknowledge that annexation to the city of \_\_\_\_\_ or the \_\_\_\_\_ district may result in the imposition of taxes, fees and assessments existing within the (city or district) on the effective date of annexation. I hereby waive any rights I may have under Articles XIIC and XIID of the State Constitution (Proposition 218) to a hearing, assessment ballot proceeding or an election on those existing taxes, fees and assessments.

Agreed:  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print/Type Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone#: \_\_\_\_\_

List the name and address of person(s) who also are to receive notices of these proceedings:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

**DESCRIPTION / JUSTIFICATION**

1. Explain why this proposal is being initiated.

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2. List each district proposed for consolidation and include the date it was established, the associated principal act, and the service(s) that were originally provided.

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3. What service(s) is/are currently being provided by the district?

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4. List any additional service(s) that the consolidated district is planning to provide. If the proposed additional service(s) is/are currently being provided to the area, please indicate by what entity.

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5. Describe how each of the districts is governed. Include in your response the number of directors/commissioners, if they are elected or appointed, what body makes the appointment, and specify the length of term of office.

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6. Explain how the successor district will be governed. Include in your response the number of directors/commissioners, if they will be elected or appointed, what body makes the appointment, and specify the proposed length of term of office.

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7. List how many residents live within each subject district and how many of these are registered voters. \_\_\_\_\_

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**LAND USE INFORMATION**

1. How many acres or square miles are included within each of the districts? \_\_\_\_\_

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2. Describe the geographic location of the districts in relation to existing cities, communities, freeways/highways, or major landmarks. \_\_\_\_\_

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3. Describe the current prevalent land uses in each district, and list the applicable General Plan(s) with the predominant General Plan designations.

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4. Describe the predominant uses of adjacent land (vacant, residential, etc.).

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5. Is any change in land use anticipated as a result of this proposal? What other land uses or new development might occur? \_\_\_\_\_

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**SPHERE OF INFLUENCE INFORMATION**

1. Prior to consolidation, will a “zero” sphere need to be Adopted for the districts subject to consolidation? If not, please explain: \_\_\_\_\_  YES  NO

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2. Will the successor agency require adoption of a sphere of influence or a sphere amendment to include only the territory in the former districts?  YES  NO

3. Does the successor agency have the ability to provide service to all territory in the sphere(s) of the former districts?  YES  NO

4. How many acres or square miles are included within the proposed sphere for the consolidated district? \_\_\_\_\_

**FISCAL AND GENERAL INFORMATION:** For the questions in this section, please submit answers on additional pages, indicate who provided the information, and attach supplemental pages to this form.

1. Explain how operations for each district have been financed and include a narrative break down of all sources of revenues and expenditures. Use currently fiscal year data in response.

2. Describe any voter-approved charges or taxes that each district currently levies, and indicate if the consolidated/successor district would continue to levy them after this change of organization.

3. What will be the major source(s) of funding for the consolidated/successor district?

4. Indicate if the consolidated/successor district plans to establish improvement districts as a mechanism to continue the collection of fees and taxes in each former district's territory. If the proposed improvement district has different boundaries than the former district, provide a map and legal description. If improvement districts or tax zones are proposed to be formed, explain the rationale used to determine the boundaries and associated benefit fees, taxes, or assessments.
  
5. If the consolidated/successor district proposes to levy additional fees or taxes as a result of this proposal, indicate how those costs will be levied, and what the cost will be for each resident/service user.
  
6. List any terms and conditions that you are requesting LAFCO to impose on this proposal.
  
7. Please list all agencies, groups and individuals contacted regarding this proposal.
  
8. Are there any jurisdictional issues associated with the proposed special district consolidation?  YES  NO  
(If yes, please complete the LAFCO [Policy L-107 form](#))