

APPROVED
LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
MARCH 15, 2019 MEETING

There being a quorum present, the meeting was convened at 9:30 a.m., by Pro Tem Chair Mark Robak. Other Committee members in attendance: Gary Arant (Valley Center MWD); Bill Haynor (Whispering Palms CSD); Tom Kennedy (Rainbow MWD); Erin Lump (Rincon del Diablo MWD); John Pastore (Rancho Santa Fe CSD); Augie Scalzitti (Padre Dam MWD); Joel Scalzitti (Helix WD); Tom Pocklington (Bonita-Sunnyside FPD); Larry Converse (Rancho Santa Fe FPD); Robert Thomas (Pomerado CD); and Sheryl Landrum (RCD of Greater San Diego County). Committee members absent: Chairwoman Kimberly Thorner (Olivenhain MWD); Vice Chairwoman Julie Nygaard (Tri-City HCD); and Jack Bebee (Fallbrook PUD). LAFCO staff in attendance: Executive Officer Keene Simonds; Chief Governmental Analyst Robert Barry; Local Governmental Analyst Linda Zambito; Local Governmental Analyst Alex Vidal; GIS/IT Analyst Dieu Ngu; Local Government Consultant John Traylor; Executive Assistant Ruth Arellano; and Administrative Assistant Erica Blom.

ROLL CALL

Due to the scheduled absences of both Chair Kim Thorner and Vice Chair Julie Nygaard the Executive Officer requested the Committee Clerk Ruth Arellano inform the Committee what the procedure is for appointing a Chair, Pro Tem. The Committee Clerk announced to the Committee members present that by majority vote, the Committee will need to appoint a member as a Chair Pro Tem (Acting Chair) for this meeting.

On motion by Augie Scalzitti and seconded by Tom Kennedy the Committee unanimously appointed Mark Robak as Chair Pro Tem. The Chair Pro Tem proceeded to call the meeting to order at 9:30 a.m. and then requested a roll call from the Committee Clerk with the results detailed above.

PLEDGE OF ALLEGIANCE

The Chair Pro Tem led the Pledge of Allegiance.

AGENDA REVIEW

The Chair Pro Tem asked if there were any revisions to the agenda. The Executive Officer requested the Committee provide time for a presentation from Chris Palmer with the California Special Districts Association (CSDA). The Executive Officer also announced and provided brief introductions of two new Committee members: Larry Converse with Ramona Municipal Water District and Sheryl Landrum with Resource Conservation District of Greater San Diego County. The Chair Pro Tem welcomed both new Committee members.

PUBLIC COMMENTS

The Chair Pro Tem invited public comments. No comments received. The Pro Tem Chair proceeded to invite Chris Palmer with CSDA to address the Committee. Mr. Palmer provided updates on current legislation and invited interested parties to attend the upcoming CSDA event, Leadership Academy from April 7th – 10th in San Diego.

COMMITTEE MEMBER REPORTS AND ANNOUNCEMENTS

Committee members provided brief updates on current and/or planned activities with their special districts. The Executive Officer also introduced LAFCO staff, including new Local Government Analyst Alex Vidal.

CONSENT ITEMS

Item 1

Approval of Minutes of December 14, 2018

On motion of Gary Arant, seconded by Tom Kennedy, and carried unanimously by the remaining Committee members present; the Committee dispensed with reading the minutes of the December 14, 2018 and approved said minutes as presented.

Item 2

Ratification of Appointments to the Committee

The Committee agreed to consider formal ratification of Chair appointments to the Committee to fill unexpired terms for vacated positions by Tony Michel (Rancho Santa Fe FPD); Teresa Thomas (South Bay Irrigation District); and Dennis Shepard (North County Cemetery District). On motion of Tom Kennedy, seconded by Gary Arant, and carried unanimously by the remaining Committee members present; the Committee approved ratification of Chair appointments to fill unexpired terms for the current vacant positions.

Item 3

Update on Current and Pending Proposals

The Committee reviewed the report identifying current proposals on file with the Commission and key policy and/or service issues therein. This item was for information only. No action was required.

BUSINESS ITEMS

Item 4

Review of Proposed LAFCO Workplan and Budget for FY 2019–20

The Executive Officer presented the item and detailed therein the proposed workplan and operating budget for 2019-2020. General discussion followed with the Committee agreeing both items appeared reasonable. The Committee also suggested it would be appreciated if the Executive Officer return with a final version of the workplan for additional discussion.

BUSINESS ITEMS CONTINUED...

Item 5

Review of Pending Commission Policy Updates

The Executive Officer presented the item, which included separate policy updates involving the LAFCO fund balance and agricultural preservation policies. General discussion followed with the Committee agreeing the proposed update to the fund balance seemed reasonable. The Committee separately suggested more work was needed on the proposed update to the agricultural preservation policies, and suggested LAFCO pause its activities in order to solicit and engage stakeholders.

Item 6

Primer on Government Code Section 56133

The Chief Governmental Analyst presented the item and LAFCOs' role therein in overseeing the approval process for cities and special districts to provide new or extended municipal services beyond their jurisdictional boundaries by contracts or agreements. General discussion followed with the Committee expressing interest to participate in LAFCO's planned policy update in 2019-2020 regarding the review and approval process for outside service contracts in San Diego County.

ADJOURNMENT TO NEXT REGULAR MEETING

There being no further business to come before the Special Districts Advisory Committee, the Chair Pro Tem adjourned at 11:12 a.m. to the next scheduled meeting on June 21, 2019.

Attest,

Ruth Arellano
Committee Clerk