



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

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## REGULAR MEETING AGENDA

### SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

**MONDAY, MARCH 2, 2020 9:00 A.M.**

COUNTY ADMINISTRATION CENTER | ROOM 302  
1600 PACIFIC HIGHWAY  
SAN DIEGO, CALIFORNIA

Chair Dianne Jacob  
Vice Chair Andy Vanderlaan

**1. 9:00 A.M. – WELCOME AND ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA REVIEW**

The Chair will consider requests to remove or rearrange items on the agenda.

**4. PUBLIC COMMENT**

Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not an item listed on the agenda. Each speaker's presentation may not exceed three minutes. (Please note for items listed on the agenda, speakers should fill out a speaker slip and address the Commission when the item is discussed, and their name is called.)

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider requests to pull an item for discussion.

**a) Approval of Meeting Minutes for January 6, 2020 (action)**

The Commission will consider approving action minutes prepared for the January 6, 2020 regular meeting. Recommendation to approve.

**b) Budget Update for 2019-2020 | 2<sup>nd</sup> Quarter Actuals with Year-End Projections (action)**

The Commission will review a report comparing budgeted and actual transactions for 2019-2020 through the second quarter. The report projects the Commission will finish with an operating surplus of \$0.112 million or 6%. Savings in salaries and benefits along with additional application fees underlie the projected surplus. Recommendation to accept and file.

**c) Commission Ratification | Recorded Payments for December 2019 and January 2020 (action)**

The Commission will review payments received and made for the months of December 2019 and January 2020. These payments cover all recorded transactions for the period and include \$315,578 in total distributions made by the Executive Officer. Recommendation to ratify.

**CONSENT ITEMS CONTINUED...**

- d) Proposed “Orpheus Avenue-Gupta Change of Organization” | Annexation to the Leucadia Wastewater District; CO19-29 (action)**  
The Commission will consider a change of organization proposal filed by the Leucadia Wastewater District to annex approximately 1.0 acres of unincorporated territory within its sphere of influence. The affected territory as submitted includes one legal lot divided into two assessor parcels with an existing gas station in the City of Encinitas. The proposal purpose is to extend public wastewater service to facilitate a remodel to include a quick-service restaurant. Staff recommends approval with a modification to include 2.7 acres of adjacent public right-of-way. The County of San Diego Assessor’s Office identifies the subject parcels as 256-121-29 and 256-121-34.
- e) Progress Report on 2019-2020 Workplan (action)**  
The Commission will receive a progress report on accomplishing specific projects included in the adopted workplan for 2019-2020. The report notes more than three-fourths of all workplan projects have been initiated with five already completed. Recommendation to accept and file.
- f) Current Proposals and Related Activities (information)**  
The Commission will receive a report identifying active proposals on file with the Commission as well as pending submittals. This item is for information only.
- g) Update on the Special Districts Advisory Committee (information)**  
The Commission will receive an update on the composition of the Special Districts Advisory Committee and the results of a recent election affecting eight of the sixteen Committee seats. The update is for information only.

**6. PUBLIC HEARING ITEMS**

Public hearing items require expanded public notification per provisions in State law.

- a) Final Report and Related Actions | Municipal Service Review on the Valley Center Region (action)**  
The Commission will receive a final report prepared as part of the scheduled municipal service review on the Valley Center region. The final report returns with limited revisions from its draft presentation in January and represents an independent evaluation of public services in the Valley Center region and specific to the three local agencies under LAFCO oversight: Valley Center Community Services District; Valley Center Fire Protection District; and Valley Center Municipal Water District. Staff recommends the Commission formally accept the final report along with adopting a resolution making determinations on all of the factors required under statute.
- b) Sphere of Influence Updates for the Valley Center Region | CANCELLED**  
The Executive Officer previously scheduled a public hearing for the March 2<sup>nd</sup> meeting for the Commission to consider sphere of influence updates in the Valley Center region involving the Valley Center Community Services District, Valley Center Fire Protection District, and Valley Center Municipal Water District. The hearing, however, has been cancelled due to an omission with the original notice and will be rescheduled for April 6<sup>th</sup>.
- c) Adoption of Proposed Workplan and Budget for 2020-2021**  
The Commission will consider recommendations from the Executive Officer in adopting a proposed workplan and budget for 2020-2021. The proposed workplan outlines 20 specific project goals and continues to focus on the preparation of municipal service reviews in northern San Diego County. The proposed budget draws on the workplan and tallies \$1.953 million in expenses, which represents an overall increase of 1.9%. A matching amount of revenues are also budgeted. Adoption will precede a formal public review and conclude with final actions in May.

**7. BUSINESS ITEMS**

Business items involve regulatory, planning, or administrative items that do not require a hearing.

**a) Draft Municipal Service Review on County Service Area No. 135 (discussion)**

The Commission will review a draft municipal service review on County Service Area (CSA) No. 135. The draft has been prepared as part of the adopted workplan and represents an independent assessment of CSA No. 135 and its active municipal functions – public safety radio communications, fire protection, and emergency medical services – with respect to availability, demand, and performance. This includes preparing determinative statements addressing the factors required under statute as part of the municipal service review mandate. A notable recommendation included in the draft involves reorganizing CSA No. 135 to establish a new and stand-alone dependent fire protection district. The draft is being presented for discussion and feedback ahead of staff initiating a public review in anticipation of returning in May with final actions.

**8. EXECUTIVE OFFICER REPORT**

**9. COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS**

**10. CLOSED SESSION**

None

**11. ADJOURNMENT TO NEXT MEETING**

April 6, 2020

Attest to Posting:

Tamaron Lockett  
Executive Assistant

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