



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

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# 5a

**AGENDA REPORT**  
Consent | Action

March 2, 2020

**TO:** Commissioners

**FROM:** Tamaron Lockett, Executive Assistant

**SUBJECT:** **Approval of Meeting Minutes for January 6, 2020**

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## SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will consider draft minutes prepared for the regular meeting held on Monday, January 6, 2020. The minutes are in action-form and being presented for formal approval with any desired corrections or clarifications as requested by the Commission.

## BACKGROUND

The Ralph M. Brown Act was enacted by the State Legislature in 1953 and – among other items – requires public agencies to maintain written minutes for qualifying meetings.

## DISCUSSION

This item is for San Diego LAFCO to consider approving action minutes for the January 6, 2020 regular meeting. The attendance record for the meeting follows.

- All members were present except Commissioners Mark Kersey (regular), Chris Cate (alternate), and Greg Cox (alternate).

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### Administration

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Jim Desmond  
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Chair Dianne Jacob  
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Greg Cox, Alternate  
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Mary Casillas Salas  
City of Chula Vista

Bill Wells  
City of El Cajon

Paul McNamara, Alternate  
City of Escondido

Mark Kersey  
City of San Diego

Chris Cate, Alternate  
City of San Diego

Jo MacKenzie  
Vista Irrigation

Barry Willis  
Alpine Fire Protection

Erin Lump, Alternate  
Rincon del Diablo MWD

Vice Chair Andy Vanderlaan  
General Public

Harry Mathis, Alternate  
General Public

## ANALYSIS

The attached draft minutes for the January 6, 2020 regular meeting accurately reflect San Diego LAFCO's actions as recorded by staff. A video recording of the meeting has also been posted on the Commission's website ([www.sdlafco.org](http://www.sdlafco.org)).

## RECOMMENDATION

It is recommended San Diego LAFCO approve the draft minutes prepared for the January 6, 2020 regular meeting as presented. This recommendation is consistent with Alternative One in the proceeding section.

## ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO through a single motion:

Alternative One (recommended):

Approve the draft minutes prepared for the January 6, 2020 regular meeting with any desired corrections or clarifications.

Alternative Two:

Continue item to the next regular meeting and provide direction to staff as needed.

## PROCEDURES

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,



Tamaron Lockett  
Executive Assistant

Attachment:

- 1) Draft Meeting Minutes for January 6, 2020

**DRAFT MINUTES  
SAN DIEGO LAFCO  
January 6, 2020 REGULAR MEETING**

**1. CALL TO ORDER | ROLL CALL**

The regular meeting was called to order at 9:00 a.m. by Chair Dianne Jacob in the County of San Diego Administration Center located at 1600 Pacific Highway, Room 302, in San Diego, California.

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Jim Desmond, County of San Diego  
Dianne Jacob, County of San Diego (CHAIR)  
Jo MacKenzie, Vista Irrigation District  
Mary Casillas Salas, City of Chula Vista  
Andy Vanderlaan, Public (VICE CHAIR)  
Bill Wells, City of El Cajon  
Barry Willis, Alpine Fire Protection District

Alternates Present: Erin Lump, Rincon del Diablo Municipal Water District  
Paul McNamara, City of Escondido  
Harry Mathis, Public

Members Absent: Mark Kersey, City of San Diego (regular)  
Chris Cate, City of San Diego (alternate)  
Greg Cox, County of San Diego (alternate)

The Commission Clerk confirmed a quorum was present with seven voting members. Also present at the dais: Executive Officer Keene Simonds; Commission Counsel Carmen Brock; Analyst Linda Zambito; and Executive Assistant Tameron Lockett serving as Commission Clerk.

Commissioner Lump arrived at 9:10 a.m.

**2. PLEDGE OF ALLEGIANCE**

Commissioner MacKenzie led the Commission in the Pledge of Allegiance.

**3. AGENDA REVIEW**

Chair Jacob asked the Executive Officer if there were requests to remove or rearrange items on the agenda. Executive Officer stated no changes to the agenda were needed and recommend the Commission proceed as planned.

#### 4. PUBLIC COMMENT

Chair Jacob asked the public if anyone would like to address the Commission on any item not related to the agenda. Seeing no audience members approach the dais Chair Jacob ended the public comment period.

#### 5. CONSENT ITEMS

##### Item 5a

##### **Approval of meeting Minutes for December 3, 2019**

Item presented to approve draft summary minutes prepared for the Commission's December 3, 2019 regular meeting. Recommendation to approve.

##### Item 5b

##### **Commission Ratification | Recorded Payments for November 2019**

Item presented to ratify recorded payments made and received by the Executive Officer for the month of November. Recommendation to approve.

##### Item 5c

##### **Proposed "Valley Vista Road-Gutierrez Change of Organization" | Annexation to the San Diego County Sanitation District; CO19-25**

Item presented to consider a change of organization proposal filed by an interested landowner to annex 0.6 unincorporated acres to the San Diego County Sanitation District. The proposal's purpose is to extend public wastewater service to a single-family residence and accommodate a planned improvement to build an accessory dwelling unit. Recommendation to approve with a discretionary modification to include 0.1 acres of adjacent public right-of-way on Valley Vista Road along with standard terms as well as waive protest proceedings.

##### Item 5d

##### **Progress Report on 2019-2020 Workplan**

Item presented to receive a progress report on specific projects as part of the 2019-2020 workplan. Recommendation to accept and file.

##### Item 5e

##### **Current Proposals and Related Activities**

Item presented to update current proposals on file with LAFCO as well as identify anticipated submittals. Item for information only.

Chair Jacob identified the items listed on the consent calendar and asked if any Commissioners would like to pull an item, and if not make a motion.

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Commissioner Desmond motioned to approve the consent calendar as recommended in the associated agenda reports with a second from Commissioner Vanderlaan. Roll call requested:

AYES: Desmond, Jacob, MacKenzie, Salas, Vanderlaan, Wells, and Willis  
NOES: None  
ABSENT: Cate, Cox and Kersey  
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 7-0.

## 6. PUBLIC HEARING ITEMS

### Item 6a

#### **Proposed “Las Flores Drive Change of Organization” | Annexation to Vallecitos Water District and Sphere Amendment; DA19-12**

Item presented to consider a change of organization proposal filed by an interested landowner to annex 0.6 incorporated acres in the City of San Marcos to the Vallecitos Water District. The proposal’s purpose is to extend wastewater service to facilitate the remodeling of an existing single-family residence. Recommendation to approve the proposal with discretionary modification to include 0.2 acres of the adjacent public right-of-way on Las Flores Drive along and conforming a sphere amendment. Standard terms and waiver of protest proceedings also recommended.

Executive Officer Keene Simonds presented the item to the Commission.

Chair Jacob opened the public hearing and asked the Commission if there were any questions for staff. Without any questions Chair Jacob proceeded to invite any members of the audience to address the Commission on this topic. Seeing no one approach the dais Chair Jacob closed the public hearing.

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Commissioner Salas motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Wells. Roll call requested:

AYES: Desmond, Jacob, MacKenzie, Salas, Vanderlaan, Wells, and Willis  
NOES: None  
ABSENT: Cate, Cox and Kersey  
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 7-0.

## 7. BUSINESS ITEMS

### Item 7a

#### **Draft Municipal Service Review on the Valley Center Region**

Item presented for discussion and feedback on the draft municipal service review on the Valley Center region. The draft has been prepared as part of the adopted workplan and represents LAFCO's periodical review of the three local agencies in the Valley Center region under the Commission's oversight: Valley Center Community Services District; Valley Center Fire Protection District; and Valley Center Municipal Water District. The draft also includes determinative statements addressing all factors required under statute as part of the municipal service review mandate.

Analyst Linda Zambito summarized the draft report with respect to its key conclusions and recommendations and welcomed Commission feedback ahead of initiating a formal 45-day public review and comment period.

Chair Jacob asked if there were any initial questions or comments from the Commission. Without any comments Chair Jacob invited comments from the public. Comments were received from the following persons:

- Fire Chief Joseph Napier with Valley Center Fire Protection District.
- Stephen Abbott with San Diego County Fire Districts Association.
- Director Darcy LaHaye with Valley Center Parks and Recreation District.
- Board President Larry Glavinic with Valley Center Parks and Recreation District.
- General Manager Gary Arant with the Valley Center Municipal Water District.

General discussion followed from the Commission.

## 8. EXECUTIVE OFFICER REPORT

None

## 9. COMMISSION ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

None

## 10. CLOSED SESSION

Chair Jacob announced the Commission would proceed into closed session at 9:38 a.m. for the following four items as provided on the agenda.

### **Item 10a**

#### **Conference with Legal Counsel – Anticipated Litigation:**

Pursuant to Government Code Section 54956.9(d)(2)): Significant expose to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. (One case.)

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Chair Jacob reconvened the regular meeting back into open session at 9:42 a.m. with Commission Counsel Carmen Brock announcing there were no reportable actions.

## 11. ADJOURNMENT TO NEXT MEETING

With no further business the Chair adjourned the meeting at 9:45 a.m.

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