



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

REGULAR MEETING AGENDA

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

MONDAY, JUNE 1, 2020 9:00 A.M.
VIDEOCONFERENCE ATTENDANCE ONLY

Chair Dianne Jacob
Vice Chair Andy Vanderlaan

Consistent with the Governor's Executive Order N-29-20, the June 1, 2020 meeting will occur remotely through videoconferencing. The public may watch the meeting live using the link on our website home page (www.sdlafco.org).

The public may submit comments remotely and/or register to speak by:

1. Submitting an eComment at www.sdlafco.org prior to 2:00 P.M. on Friday, May 29, 2020
 - These comments will be distributed and posted online ahead of the meeting
 - This includes the option to request a call-in to directly comment during the meeting
2. Emailing erica.blom@sdcountry.ca.gov during the meeting on Monday, June 1, 2020
 - These comments will be read by staff into the record and subject to a three-minute limit

1. 9:00 A.M. – WELCOME AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

The Chair will confirm with the Executive Officer if any changes to the agenda are needed.

4. PUBLIC COMMENT AND RELATED REQUESTS

Opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction but not an item listed on the agenda. Each speaker's presentation may not exceed three minutes. This is also an opportunity for members of the public to request discussion on any items listed under the consent calendar.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider Commissioner requests to pull an item for discussion.

a) Approval of Meeting Minutes for May 4, 2020 (action)

The Commission will consider approving action minutes prepared for the May 4, 2020 regular meeting. Recommendation to approve.

CONSENT ITEMS CONTINUED...

b) Commission Ratification | Recorded Payments for April 2020 (action)

The Commission will review payments received and made for the month of April 2020. These payments cover all recorded transactions for the period and include \$148,822 in total distributions made by the Executive Officer. Recommendation to ratify.

**c) Proposed “Hamilton-Felicita Reorganization” |
Annexation to the City of Escondido and Detachment from CSA No. 135 (RO19-15) (action)**

The Commission will consider a reorganization proposal filed by interested landowners with the principal action to annex 0.63 unincorporated acres to the City of Escondido. A concurrent detachment from County Service Area (CSA) No. 135 is also part of the reorganization. Staff recommends approval without modifications. Approval terms – including the exclusion from Rincon del Diablo Municipal Water District’s Improvement District E – are also recommended. The subject parcels are identified as 238-360-05 and 238-360-19.

d) Proposed Support Services Agreement with the County of San Diego (action)

The Commission consider approving a proposed support services agreement with the County of San Diego. The proposed agreement would replace a memorandum of understanding (MOU) from June 1974 and ancillary agreement and serves to memorialize and clarify existing support services provided by the County and reimbursed by LAFCO. Staff recommends approval of the proposed agreement and ahead of the Board of Supervisors’ scheduled consideration.

e) Progress Report on 2019-2020 Workplan (action)

The Commission will receive a progress report on accomplishing specific projects included in the adopted workplan for 2019-2020. The report notes more than four-fifths of all workplan projects have been initiated with eleven already completed. Recommendation to accept and file.

**f) Annual Report |
Sphere of Influence and Municipal Service Review Summary of Actions (action)**

The Commission will receive an annual report chronicling sphere of influence and municipal service review actions in San Diego County. This includes updating the annual report to account for actions taken in 2019 and marked by approving 18 distinct sphere amendments. It is recommended the Commission formally receive and file the report.

g) Current Proposals and Related Activities (information)

The Commission will receive a report identifying active proposals on file with the Commission as well as pending submittals. This item is for information only.

6. PUBLIC HEARING ITEMS

Public hearing items require expanded public notification per provisions in State law.

**a) Proposed “County Service Area No. 137 Formation” |
Formation of County Service Area No. 137 in the Unincorporated Community of Live Oak Springs and Associated Sphere Establishment (CO20-06 et al.) (action)**

The Commission will consider a change of organization proposal filed by resolution from the County of San Diego consisting of the formation of County Service Area No. 137. The proposal purpose is for the County to formally assume and relatedly improve domestic water service from an existing private operator for the Live Oak Springs unincorporated community and its estimated 300 residents in southeast San Diego County. Staff recommends approval of the formation along with establishing a coterminous sphere subject to certain terms – including final purchase of the Live Oaks Springs Water Company and establishment of sufficient funding streams. It is also recommended the Commission delegate protest proceedings to the Executive Officer.

PUBLIC HEARING ITEMS CONTINUED...

b) Sphere of Influence Update for County Service Area No. 135 (action)

The Commission will consider approving a sphere of influence update for County Service Area No. 135 and its active service functions: public safety radio communication and integrated fire protection and emergency medical. The update draws on recent municipal service review and recommends the Commission proceed to affirm the sphere and its primary (public safety radio) and secondary (fire protection and emergency medical) designations without changes. Approval would fulfill the Commission's task to update the sphere every five years as needed.

7. BUSINESS CALENDAR

Business items involve regulatory, planning, or administrative items that do not require a hearing.

a) Consideration to Form a Committee and Related Actions Involving Reorganization Proposals Filed by Fallbrook Public Utility District and Rainbow Municipal Water District (action)

The Commission will consider options to form and task a committee to advise on reorganization proposals filed by the Fallbrook Public Utility District and Rainbow Municipal Water District and include requests to detach from the San Diego County Water Authority. Options on both composition and tasks are presented and the Executive Officer will provide a recommendation on June 1st in conjunction with having additional discussions with the affected agencies.

b) Outside Audit for the Fiscal Year Ending June 30, 2019 (action)

The Commission will review an outside audit prepared by R.J. Ricciardi (San Rafael) for the financial statements issued for 2018-2019. The audit concludes all tested transactions were accompanied by sufficient documentation and no material weaknesses were identified. The audited fund balance finished at \$1,488,233 and reflects a year-end change of (\$119,263) or (7.4%) from the prior fiscal year and the result of an operating shortfall. The audit and accompanying management letter are being presented to the Commission to accept and file.

c) Review of Job Classes and Salary Ranges for Non-Management Positions | Proposed Revisions to Executive Assistant Position and Establishment of Commission Clerk Position and Other Related Actions (action)

The Commission will receive a report on its scheduled review of job classes and salary ranges for active and budgeted non-management positions. The report has been prepared by the Executive Officer with assistance from the County of San Diego Human Resources Department and includes recommendations to revise the Executive Assistant position and transition certain duties to a new position of Commission Clerk with a separate salary range. It is also recommended the Commission approve an organizational chart to clarify reporting relationships.

d) Authorization to Serve as Lead Applicant for an Agricultural Planning Grant with the State of California Department of Conservation and Related Actions (action)

The Commission will consider authorization to serve as lead applicant and apply for a \$250,000 planning grant with the Department of Conservation. The proposed grant application partners with other local agencies and organizations to identify and monitor agricultural lands and uses and inform future enhancement opportunities in San Diego County. Staff recommends authorization as well as related delegation to the Executive Officer.

8. EXECUTIVE OFFICER REPORT

9. COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

10. CLOSED SESSION

None

11. ADJOURNMENT TO NEXT MEETING

August 3, 2020

Attest to Posting:

Tamaron Luckett
Executive Assistant

All associated agenda reports are available for viewing at www.sdlafco.org.

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three (3) business days prior to the meeting for any requested arrangements or accommodations.