

**LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
MINUTES OF THE DECEMBER 17, 2004 MEETING**

There being a quorum present, the meeting was convened at 9:37 a.m., by Chairman Harry Ehrlich (Olivenhain MWD). Also present were: **Committee Members** – James Alkire (South Bay Irrigation District), Gary Arant (Valley Center MWD) (who arrived at 10:00 a.m.), Ron Fuller (Alpine FPD), Daniel Goldberg (Fallbrook HCD) (who arrived at 10:01 a.m.), Trish Hannan (Vallecitos WD), Judy Hanson (Leucadia WD), Darrell Jobes (East County FPD), Keith Lewinger (Fallbrook PUD) (who arrived at 9:40 a.m.), Jo Mackenzie (Vista Irrigation District), John Pastore (Rancho Santa Fe CSD), Tom Pocklington (Bonita-Sunnyside FPD), and Dennis Shepard (North County CD). **LAFCO Commissioner** – Commissioner Andy Vanderlaan. **LAFCO Staff** – Executive Officer Michael D. Ott, and LAFCO Legal Counsel William D. Smith. Absent were: **Committee Members** – Dr. Hanno E.G. Ix (Rincon del Diablo MWD) and Augie Scalzitti (Padre Dam MWD). Also present were: Doug Wilson (Padre Dam MWD), Chris Gilmore, Deputy Controller, and Pete Redmann, Property Tax Services Manager.

Item 1

Approval of Minutes of May 21, 2004

ON MOTION OF Jo MacKenzie, seconded by James Alkire, and carried unanimously by the committee members present, the committee dispensed with reading the minutes of the November 12, 2004 meeting, and approved said minutes.

Item 2

Executive Officer's Recommended Agenda Revisions

Mr. Ott indicated that there were no revisions to the agenda.

Item 3

Committee Member/Executive Officer Announcements

Mr. Ott introduced Commissioner Andy Vanderlaan, a member of the Local Agency Formation Commission; Chris Gilmore, Deputy Controller, and Pete Redmann, Property Tax Services Manager, both from the County of San Diego.

Mr. Ott discussed a memorandum regarding regional fire protection issues, which was distributed to the Committee members, and all affected agencies and organizations. Mr. Ott provided an update of San Diego LAFCO's December 6, 2004 discussion of regional fire protection issues, as well as issues and topics that will be addressed during the February 7, 2005 fire protection hearing.

Mr. Ott announced that Barbara Barber, formerly an Advisory Committee member from the Helix Water District, is no longer a Board member and that her seat on the Advisory Committee, which expires in 2007, is currently vacant.

Mr. Ott also announced that, because he was not reelected as a Vista Fire Protection District Board member, Ron Wootton is no longer a member of the Local Agency Formation Commission. Mr. Ott said that Andy Menshek, currently the Special District Alternate Commissioner, intends to run for the Special District Regular member seat. Mr. Ott said that if Mr. Menshek is elected to the Regular member seat, the Alternate Member position will become vacant. Mr. Ott indicated that LAFCO staff has started the election process to fill the vacant Special District Regular member position on the Commission, and that nomination submittals are due the first week in February 2005.

Mr. Ott indicated that with the resignation of Commissioner Jill Greer, the Regular City member position on the Commission is vacant. Mr. Ott said the City Selection Committee would hold their election process for this position in May 2005, and that Alternate Commissioner Betty Rexford will temporarily fill the position until the election is held.

Mr. Ott announced that Bud Pocklington will serve as the 2005 LAFCO Chair, and Andy Vanderlaan will serve as the 2005 Vice Chair.

Chairman Ehrlich provided the Committee with an update on the status of the North Central San Diego County MSR process. Chairman Ehrlich indicated that the Olivenhain Municipal Water District recently entered into an agreement with the City of San Diego to purchase recycled water from the North City recycle water plant. Mr. Ehrlich said the Olivenhain Municipal Water District also entered into an agreement with Rancho Santa Fe CSD to purchase recycled water.

Item 4
Public Comment

No members of the public requested to speak.

Item 5
Selection of Chair and Vice Chair for 2005

Chairman Ehrlich opened the item for discussion, and indicated that he would not be a candidate for the Chairperson position for 2005. He asked for motions from the Committee members for selection of a new Chair and Vice Chair for 2005.

Darrell Jobes nominated Jo MacKenzie to serve as Chair for 2005. Ron Fuller seconded the nomination. ON MOTION OF Tom Pocklington, seconded by Ron Fuller, and carried unanimously by the committee members present, nominations for the 2005 Chair were closed.

ON MOTION OF Darrell Jobes, seconded by Ron Fuller, and carried unanimously by the committee members present, Jo Mackenzie was selected as the 2005 Special Districts Advisory Committee Chair.

Judy Hanson nominated Darrell Jobes to serve as Vice Chair for 2005. John Pastore seconded the nomination. ON MOTION OF Jo MacKenzie, seconded by Ron Fuller, and carried unanimously by the committee members present, nominations for the 2005 Vice Chair were closed.

ON MOTION OF Judy Hanson, seconded by John Pastore, and carried unanimously by the committee members present, Darrell Jobes was selected as the 2005 Special Districts Advisory Committee Vice Chair.

Item 6

Special District Advisory Committee Member Term Lengths

Michael Ott presented a brief staff report.

Keith Lewinger said that with two-thirds of the Special Districts supporting the concept of extending the term lengths he would move to extend the Advisory Committee member terms to four years. Jo MacKenzie seconded the motion. Chairman Ehrlich said there were two minor changes to the Rules that he would like to incorporate into the motion, which are that the officers should be chosen annually in December instead of in June, and that the meetings shall be scheduled to commence at 9:30 a.m. instead of 9:00 a.m. Both Mr. Lewinger and Ms. MacKenzie agreed to these changes.

ON MOTION OF Keith Lewinger, seconded by Jo MacKenzie, and carried unanimously by the committee members present, the Special Districts Advisory Committee:

1. Amended Section II C, Term of Membership, of the Rules to specify, "Members shall serve four-year terms that will expire on October 31, or until certification of the election results. Members may serve more than one term."
2. Increased the terms of the current membership, as well as the new and reelected membership, from two years to four years to expire on October 31, or until certification of the election results.
3. Changed the wording of Section III A, Number and Selection, to read, "The officers shall be chosen annually at the regular *December* meeting, or the first regular meeting held thereafter."
4. Changed the wording of Section IV C, Time and Place of Meeting/Agendas, to read, "Meetings shall be scheduled to commence at 9:30 a.m., and when a quorum is present."

Item 7

FY 2004-05 Special Districts Apportionment of LAFCO Costs

Mr. Ott provided a staff report regarding the FY 2004-05 Special Districts Apportionment of LAFCO Costs, specifically the collection process.

Keith Lewinger commented that he would like LAFCO to look into a significant increase in fees, so that those who are requesting LAFCO's services pay for the services, rather than spreading LAFCO's costs among all the agencies. Jo MacKenzie said that the fee schedule issue should be placed on the agenda for 2005, so the Committee can revisit the issue. Harry Ehrlich said that he agrees that "costs for services rendered" should be closely studied.

Mr. Ott said that he would base the proposed FY 2005-06 LAFCO budget on an approximate 3 percent increase in fees for 2005-2006, and that he would also prepare alternate budget projections based on a higher percentage of fee increases.

Darrell Jobes said that he agrees the item should be placed on the agenda, but indicated it is probably too late for the FY 2005-06 budget process. Mr. Jobes said that adjusting user fees should come to the Committee in mid-2005 for further discussion for the next budget process.

Keith Lewinger said he would also like to look at changing the source of LAFCO's variable expenses, for example, expenses created by someone walking in the door and asking for a service.

Mr. Ott said the issue of increasing LAFCO's fees would be placed on a future agenda for the Advisory Committee to discuss.

Trish Hannan asked that fee structures from the LAFCOs in other counties be included in the staff report.

This was an information item and the Committee took no action.

Item 8
Adjournment

There being no further business to come before the Advisory Committee, the meeting was adjourned at 10:47 a.m. to the scheduled Special Districts ad hoc committee meeting to discuss the development of an alternative LAFCO apportionment immediately following the Advisory Committee meeting. The next tentative meeting date of the Special Districts Advisory Committee is January 21, 2005.

Jan Bryson
Executive Assistant