



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

REGULAR MEETING AGENDA

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

MONDAY, JUNE 6, 2022

COUNTY ADMINISTRATION CENTER
1600 PACIFIC HIGHWAY, ROOM 302
SAN DIEGO, CALIFORNIA

Chair Jim Desmond
Vice Chair Paul McNamara

Executive Officer Keene Simonds
Commission Counsel Holly O. Whatley

County of San Diego	Cities	City of San Diego	Special Districts	General Public
Jim Desmond Joel Anderson Nora Vargas, Alt.	Paul McNamara Mary Casillas Salas Kristi Becker, Alt.	Chris Cate Mami von Wilpert, Alt.	Jo MacKenzie Barry Willis David A. Drake, Alt.	Andy Vanderlaan Harry Mathis, Alt.

The June 6, 2022 meeting will be held in a hybrid format to accommodate both in-person and remote participation by the Commission and its staff members. The public is similarly welcome to participate in person or remotely (video or telephone). The following standards apply.

1. With respect to in-person participation in Room 302 in the County Administration Building:
 - a) Face coverings must be worn unless fully vaccinated against COVID-19.
 - b) Face coverings are optional for those fully vaccinated.
2. With respect to remote participation:
 - a) The public may watch the meeting live using the link on our website home page: www.sdlafco.org.
 - b) The public may attend remotely using either the Zoom app, Zoom website (<https://zoom.us/>) or call in by telephone at (669) 900-9128. Use Meeting/Webinar ID: 895 6767 7168 and Passcode: 508649.
 - c) The public may provide comments in real-time by emailing erica.blom@sdcountry.ca.gov. E-mailed comments will be read into the record by LAFCO staff.
 - d) The public may also provide comments in real-time by telephone or video by pre-registering no later than 4:00pm on June 3, 2022. Pre-register by calling 619-321-3380 or emailing lafco@sdcountry.ca.gov.
 - e) All comments are subject to a three-minute limit.

1. 9:00 A.M. – CALL TO ORDER BY CHAIR

- a) Roll Call
- b) Pledge of Allegiance

2. AGENDA REVIEW

The Chair will consider requests to remove and/or rearrange items on the agenda in coordination with the Executive Officer.

3. PRESENTATIONS

- a) **General Manager Sandy Kerl with San Diego County Water Authority**

4. PUBLIC COMMENT AND RELATED REQUESTS

Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not an item listed on the agenda. Each speaker's presentation may not exceed three minutes. (Please note for items listed on the agenda, speakers should fill out a speaker slip and address the Commission when the item is discussed, and their name is called.)

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider Commissioner requests to pull an item for discussion before entertaining a motion.

- a) **Approval of Meeting Minutes for April 4, 2022 (action)**

The Commission will consider action minutes prepared by the Commission Clerk for the April 4, 2022 regular meeting. Recommendation to approve as presented. (Pages 5-14)

- b) **Commission Ratification | Recorded Payments for March and April 2022 (action)**

The Commission will review a report identifying all payments made and received in March and April 2022. Recommendation to ratify payments as presented. (Pages 15-22)

- c) **Budget Update for 2021-2022 |
3rd Quarter Actuals with Year-End Projections (action)**

The Commission will review a report comparing budgeted and actual transactions through the third quarter of 2021-2022 and related analysis. The report projects the Commission will finish with a net surplus of \$0.071 million or 3.8%. Recommendation to approve. (Pages 23-28)

- d) **Ratification of an Administrative Approval |
"Farkas-Felicita Road Outside-of-Agency Service Agreement" City of Escondido (OAS22-06) (action)**

The Commission will consider ratification of an administrative approval by the Executive Officer for an outside-of-agency wastewater service agreement involving the City of Escondido. The agreement authorizes Escondido to provide wastewater service to an unincorporated single-family residence at 2314 Felicita Road and was approved by the Executive Officer to abate a public safety threat due to a failing septic system. The subject parcel is identified by the County Assessor's Office as 238-320-01. Recommendation for the Commission to ratify consistent with statute and policy. (Pages 29-42)

- e) **Ratification of an Administrative Approval |
"Martinez-North Avenue Outside-of-Agency Service Agreement" City of Escondido (OAS22-08) (action)**

The Commission will consider ratification of an administrative approval by the Executive Officer for an outside-of-agency wastewater service agreement involving the City of Escondido. The agreement authorizes Escondido to provide wastewater service to an unincorporated single-family residence at 708 North Avenue and was approved by the Executive Officer to abate a public safety threat due to a failing septic system. The subject parcel is identified by the County Assessor's Office as 224-153-17. Recommendation for the Commission to ratify consistent with statute and policy. (Pages 43-54)

- f) **Progress Report on Workplan Projects (action)**

The Commission will receive a progress report on projects included in the adopted workplan for 2021-2022. Recommendation to receive and file. (Pages 55-58)

CONSENT ITEMS CONTINUED...

g) Authorizing Continued Hybrid or Fully Remote Meetings of the Commission and all Committees for a 30-Day Period (action)

The Commission will consider authorizing the ongoing use of hybrid and/or fully teleconferenced meetings for a 30-day period as allowed under Assembly Bill 361. Approval would retroactively extend the Commission's previous authorization for hybrid and/or fully remote meetings through July 6, 2022. Recommendation to approve. (Pages 59-64)

h) Annual Report |

Sphere of Influence and Municipal Service Review Summary of Actions (action)

The Commission will receive an annual report chronicling sphere of influence and municipal service review actions in San Diego County. This includes updating the annual report to account for actions taken in 2021 and marked by approving 19 distinct sphere actions ranging from applicant proposed amendments to comprehensive agency updates undertaken by the Commission. The report serves as the official registry cataloging all related actions and is being presented for formal filing. (Pages 65-68)

i) Current Proposals and Related Activities (information)

The Commission will receive a report identifying active proposals on file with LAFCO as well as a summary of pending proposal submittals. Information only. (Pages 69-82)

6. PUBLIC HEARING ITEMS |

COMMISSIONER DISCLOSURE OF EX PARTE COMMUNICATIONS

Public hearing items require expanded public notification per provisions in State law or have been voluntarily scheduled by the Executive Officer to ensure opportunity for public input. All public hearing items require verbal disclosures by Commissions regarding any material communications.

a) Proposed "Ramona Municipal Water District Reorganization" |

Divestiture of Fire Protection and Emergency Medical Service Functions and Concurrent Annexation to San Diego Fire Protection District (RO22-03) (action)

The Commission will consider a reorganization proposal filed by the Ramona Municipal Water District (MWD) to transfer fire protection and emergency medical service responsibilities within their jurisdictional boundary to the San Diego County Fire Protection District (FPD). Proposal specifics involve a requested divestiture by Ramona MWD of its fire protection and emergency medical service functions and concurrent annexation to the San Diego County FPD. Staff recommends conditional approval with a minor modification to exclude approximately 3.0 acres of the Ramona MWD boundary from the annexation to San Diego County FPD given the subject parcel lies within the City of Poway. A conforming sphere of influence amendment to San Diego County FPD is also recommended. Protest proceedings would also apply. (Pages 83-140)

b) Proposed Final Workplan and Budget for 2022-2023 (action)

The Commission will consider recommendations from the Executive Officer in adopting a final workplan and budget for 2022-2023. Both items return following their draft adoption in March and subsequent public review. The proposed workplan remains largely unchanged in outlining 30 specific projects with the notable revision to add a municipal service review focusing on the San Diego County Water Authority. The proposed budget also remains largely unchanged, albeit with a revised total operating expense of \$2.045 million. This total expense amount reflects the addition of \$0.025 million compared to the draft and represents an overall increase of 5.3% relative to the current fiscal year. Recommend approval. (Pages 141-154)

7. BUSINESS CALENDAR

Business items involve regulatory, planning, or other items that do not require a noticed hearing.

a) Outside Audit Report on Fiscal Year 2020-2021 (action)

The Commission will receive an outside audit for the financial statements issued for 2020-2021. The outside audit concludes all tested transactions were accompanied by sufficient documentation and no material weaknesses were identified. The outside audit and accompanying management letter are being presented to the Commission to accept and file as well as to provide direction to staff on related matters going forward. (Pages 155-202)

b) Revisions to Adopted Rules |

Proposed Job Classification Changes Local Governmental Analyst Series (action)

The Commission will consider revisions to its adopted Rule No. VI involving proposed job classification changes for the Local Governmental Analyst series. There are no fiscal impacts associated with the proposed changes. (Pages 203-234)

c) Grant Update |

Sustainable Agricultural Lands Conservation Planning Grant (action)

The Commission will receive an update on its first-year activities as awardee and grant manager of a Sustainable Agricultural Lands Conservation (SALC) grant to track agricultural trends in San Diego County. The update is being presented for information and provides an opportunity for the Commission to ask questions or provide related feedback as grant work extends into a second year. (Pages 235-244)

d) 2022 Local Agency Directory (information)

The Commission will receive an annual local agency directory prepared as part of the adopted 2022-2023 workplan. The item is for information with the opportunity for the Commission to provide feedback on potential content changes going forward. (Pages 245-310)

8. EXECUTIVE OFFICER REPORT

9. COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

10. CLOSED SESSION

None

11. ADJOURNMENT TO NEXT MEETING

August 1, 2022

Attest to Posting:

Tameron Lockett
Commission Clerk

All associated agenda reports are available for viewing at www.sdlafco.org. Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three business days prior to the meeting for any accommodations.