



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

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AGENDA REPORT
 Consent | Action

June 6, 2022

TO: Commissioners
FROM: Keene Simonds, Executive Officer
SUBJECT: Progress Report on Workplan Projects

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will receive a progress report on projects included in the adopted workplan for 2021-2022. The report is marked by staff commencing work on more than three-fourths of the 30 projects with 17 either completed or nearing their completion. The report is being presented to the Commission as part of its regular review with a recommendation to formally receive and file.

BACKGROUND

San Diego LAFCO’s current fiscal year workplan was adopted at a noticed public hearing held in May 2021. The workplan includes 30 projects and divided into two distinct categories – statutory and administrative – along with priority assignments ranging from high to low. A limited number of amendments were approved in November 2021 and February 2022.

DISCUSSION

This item provides San Diego LAFCO with its regular progress report on workplan projects for the current fiscal year. This includes staff assigning one of four status categories to projects ranging from pending to complete and detailed in Attachment One.

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| <p>Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 www.sdlafco.org lafco@sdcounty.ca.gov</p> | <p>Chair Jim Desmond County of San Diego Joel Anderson County of San Diego Nora Vargas, Alt. County of San Diego</p> | <p>Vice Chair Paul McNamara City of Escondido Mary Casillas Salas City of Chula Vista Kristi Becker, Alt. City of Solana Beach</p> | <p>Chris Cate City of San Diego Marni von Wilpert, Alt. City of San Diego</p> | <p>Jo MacKenzie Vista Irrigation Barry Willis Alpine Fire Protection David Drake, Alt. Rincon del Diablo</p> | <p>Andy Vanderlaan General Public Harry Mathis, Alt. General Public</p> |
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ANALYSIS

San Diego LAFCO is generally proceeding as planned as we approach the end of the fiscal year with accomplishments marked by already completing 11 projects. This latter amount includes establishing policies on translation protocols and environmental justice as well as a multi-agency municipal service review on the Fallbrook region. Staff anticipates another six projects will be completed by the end of June with several others well underway and queued for completion as part of next year's workplan. Separately, six projects in the current workplan have not been initiated due to staffing and other resource limitations and headlined by a scheduled policy review on island annexations. Most – but not all – of these pending projects have been added to the proposed workplan for next fiscal year and further detailed as part of Agenda Item No. 6b.

RECOMMENDATION

It is recommended San Diego LAFCO receive and file the item consistent with practice and identified as Alternative Action One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO:

Alternative One (recommended):

Receive and file the item.

Alternative Two:

Continue consideration of the item and provide direction to staff as needed.

Alternate Three:

Take no action.

PROCEDURES

This item has been placed on the San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,



Keene Simonds
Executive Officer

Attachment:

- 1) 2021-2022 Workplan with Status Notations

ADOPTED WORKPLAN STATUS

2021-2022

| Priority | Level | Type | Project | Description | Status |
|----------|---------------|----------------|---|--|------------------------|
| Ongoing | ... | Statutory | Applicant Proposals and Requests | LAFCO will prioritize on an ongoing basis its available resources to process applicant proposals | |
| Ongoing | ... | Administrative | Targeted LAFCO Presentations | LAFCO will prioritize on an ongoing basis its resources to perform public outreach | |
| 1 | High | Statutory | MSR Fallbrook-Rainbow Region | Complete the scheduled review of Fallbrook PUD, Rainbow MWD, North County FPD, & CSA 81 | Completed |
| 2 | High | Administrative | Fallbrook-Rainbow Ad Hoc Committee | Complete the work of the Ad Hoc in assisting in the administrative review of the associated reorganization proposals | Near Completion |
| 3 | High | Administrative | Relocation of the LAFCO Office | Execute an office relocation for the primary purpose of securing larger and more efficient space | Completed |
| 4 | High | Statutory | MSR Escondido Region Part II | Complete the scheduled review of the City of Escondido | Underway |
| 5 | High | Administrative | Legislative Proposal G.C. 56133(e) | Sponsor and/or facilitate an amendment to clarify LAFCOs' responsibility in exempting outside service agreements | Underway |
| 6 | High | Statutory | Commission Rule No. 4 | Complete a comprehensive update to Rule No. 4 and its provisions to regulate special districts' functions and classes | Underway |
| 7 | High | Statutory | MSR Oceanside Region | Complete scheduled reviews of the City of Oceanside and local serving special districts | Underway |
| 8 | High | Statutory | MSR Carlsbad Region | Initiate scheduled reviews of the City of Carlsbad and local serving special districts | Underway |
| 9 | High | Administrative | Translation Policy | Establish procedures and related accommodations in communicating with non-English speaking communities | Completed |
| 10 | High | Statutory | Environmental Justice Policy | Establish polices and related procedures to address environmental justice in LAFCO's regulatory and planning activities | Completed |
| 11 | High-Moderate | Administrative | 2020-2021 Audit | Complete an outside audit of financial statements for 2020-2021 | Near Completion |
| 12 | High-Moderate | Statutory | 2022-2023 Workplan and Budget | Adopt proposed and final workplan and budgets documents by March and May 2022 | Near Completion |
| 13 | High-Moderate | Statutory | MSR San Marcos Region | Complete the scheduled reviews of the City of San Marcos and surrounding local serving special districts | Underway |
| 14 | High-Moderate | Statutory | MSR Vista Region | Complete the scheduled reviews of the City of Vista and surrounding local serving special districts | Underway |
| 15 | High-Moderate | Administrative | Special Districts Advisory Committee | Provide administrative support to the Special Districts Advisory Committee and hold no less than three meetings in FY | Completed |
| 16 | High-Moderate | Administrative | Cities Advisory Committee | Provide administrative support to the Cities Advisory Committee and hold no less than two meetings in FY | Completed |
| 17 | Moderate | Administrative | Yr 1: RCD Ad Hoc Committee | Commence first year of RCD Ad Hoc Committee to implement recommendations included in the final MSR on RCDs | Completed |
| 18 | Moderate | Administrative | Legislative Proposal G.C. 56430 | Begin stakeholder work to revise MSR statute to establish an explicit communication loop with affected agencies | Near Completion |
| 19 | Moderate | Statutory | Policy Review Island Annexations | Consider options to define "substantially surrounded" and provide related mapping to inform review | Pending |
| 20 | Moderate | Administrative | Yr 1: SALT Grant Agricultural Trends | Implement two-year grant project to identify and track agricultural trends in San Diego County; complete 21-22 scope of work tasks | Completed |
| 21 | Moderate-Low | Statutory | MSR Pauma Valley Region | Complete the scheduled review of local serving special districts in the Pauma Valley region | Pending |
| 22 | Moderate-Low | Statutory | Private Community Water Systems | Prepare informational report on private community water systems | Completed |
| 23 | Moderate-Low | Administrative | Social Media | Establish internal guidelines manual in conjunction with expanding social media presence in communicating information | Completed |
| 24 | Moderate-Low | Administrative | SANDAG | Participate in SANDAG's Technical Working Group (TWG) and provide update to Commission | Completed |
| 25 | Moderate-Low | Administrative | Application Procedures | Streamline existing application packet to be more user-friendly | Pending |
| 26 | Low | Administrative | Mapping Outside Utility Services | Establish a new GIS layer to identify existing outside wastewater and water services approved by the Commission | Pending |
| 27 | Low | Administrative | Website Enhancement SGMA | Add a dedicated page to the LAFCO website addressing SGMA and related GSA activities in San Diego County | Pending |
| 28 | Low | Administrative | Website Enhancement Videos | Add video discussions on current LAFCO projects and key duties on the website and cross-connected to social media | Pending |
| 29 | Low | Administrative | Annual Local Agency Directory | Update and publish local agency directory building on the inaugural version published in 2021 | Near Completion |
| 30 | Low | Administrative | SOI/MSR Annual Report | Update and publish an annual report documenting all recorded municipal service reviews and sphere actions | Near Completion |

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