



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE

Friday, December 15, 2023
10:00 A.M.

County of San Diego Administration Center
1600 Pacific Highway, **Room 302**
San Diego, California 92101

Chair Kimberly Thorner
Vice Chair Jack Bebee

Ann Baldrige
RCD of Greater SDC

James Gordon
Deer Springs FPD

Dave McQuead
Rancho Santa Fe FPD

Mike Sims
Bonita-Sunnyside FPD

Jack Bebee
Fallbrook PUD

Diane Hansen
Palomar Health HCD

Marty Miller
Vista ID

Oliver Smith
Valley Center MWD

Paul Bushee
Leucadia WWD

Albert Lau
Santa Fe ID

Mark Robak
Otay WD

Kimberly Thorner
Olivenhain MWD

Jeff Egkan
North County FPD

Hector Martinez
South Bay ID

Joel Scalzitti
Helix WD

The Special Districts Advisory Committee is responsible for helping to inform the Commission on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting special districts.

The Committee will hold the December 15, 2023 meeting in person at the County of San Diego Administration Center (1600 Pacific Highway, **Room 302**, in San Diego). Three-hour visitor parking is available using the Ash Street entrance. In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).
2. The public may watch, listen, and participate in the meeting by Zoom (<https://zoom.us>) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.
 - a) The public may provide eComments on any item by emailing to erica.sellen@sdcounty.ca.gov
 - eComments received before 8:00 A.M. on Friday, December 15, 2023, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.
 - eComments received during the meeting and before the subject item is concluded will be referenced and later posted online.

1. 10:00 A.M. – CALL TO ORDER BY CHAIR

- a) Roll Call
- b) Pledge Of Allegiance

2. AGENDA REVIEW

3. OPEN EXPRESSION

This time is reserved for any member of the public to address the Committee on germane topics that are not directly part of the agenda. This includes requests for future Committee topics. Individuals are limited to three minutes.

4. CONSENT ITEMS

a) Approval of Meeting Minutes for September 15, 2023 (action)

The Committee will consider draft summary minutes prepared for the last meeting held on September 15, 2023. Staff recommends approval as presented. (Pages 5-10)

b) Update on Adopted Workplan (information)

The Committee will receive an update on LAFCO's adopted workplan for 2023-2024 and status of the 30 calendared projects. Information only. (Pages 11-14)

c) Report on Active Proposals and Related Activities (information)

The Committee will receive a report identifying current proposals on file with LAFCO and anticipated filings based on ongoing discussions with proponents. Information only. (Pages 15-28)

5. BUSINESS ITEMS

a) Draft Policy on Out-of-Agency Services (discussion)

The Committee will review the newest version of a draft policy to govern out-of-agency service activities in San Diego County. The newest version is the fourth overall and builds on feedback provided by the Committee in September 2023 (second version) and Commission in October 2023 (third version), respectively. The preparation of the draft policy itself ties to the adopted workplan and premised on providing clear rules of engagement between local agencies and LAFCO with respect to the former complying with Government Code Section 56133 and receiving LAFCO approval before providing contract out-of-agency services. Staff anticipates drawing on the Committee feedback in presenting a final draft version to the Commission for action in February 2024. (Pages 29-46)

b) Establishing a Fee Waiver and/or Fee Reduction for Funding Agencies (discussion)

The Committee will review LAFCO's existing policies involving applicant fee waivers and reductions and potential merits therein to establish a new provision specific to funding agencies. The topic was recently discussed by LAFCO and done so at the request by Commissioner Willis to explore options to establish dedicated fee relief for funding agencies in filing applications with LAFCO. The Committee's discussion and feedback – which will include screening preliminary options identified by staff – will help inform potential recommendations to the Commission for future consideration. (Pages 47-56)

BUSINESS ITEMS CONTINUED...

c) Pending Determination |

Commission’s Oversight Duties and the San Diego Unified Port District (information)

The Committee will receive an update on a pending determination regarding LAFCO’s oversight duties as they relate to the Port of San Diego – formally the San Diego Unified Port District. This includes reviewing a preliminary assessment performed by staff that tentatively concludes – and based on available information – the Port is a special district subject to LAFCO oversight. It similarly concludes the Port qualifies as an “independent” special district, and accordingly eligible to seat members on the Commission and responsible for proportionally paying part of the special districts’ share of the LAFCO budget. Staff’s preliminary assessment is qualified pending additional discussion with the Port. The preliminary assessment is being shared with the Committee for information with an invitation to provide feedback as staff proceeds with finalizing a determination for future presentation to the Commission.

(Pages 57-136)

6. COMMITTEE MEMBER REPORTS

7. EXECUTIVE OFFICER REPORT

8. ADJOURNMENT

Attest to Posting:

Erica Sellen
Committee Secretary

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