



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA CITIES ADVISORY COMMITTEE

Thursday, March 20, 2025
10:00 A.M. to 11:30 A.M.

County of San Diego Administration Center
1600 Pacific Highway, Room 302
San Diego, California 92101

Moderator, LAFCO Executive Officer

Carlsbad	Chula Vista	Coronado	Del Mar	El Cajon	Encinitas
Escondido	Imperial Beach	La Mesa	Lemon Grove	National City	Oceanside
Poway	San Diego	San Marcos	Santee	Solana Beach	Vista

The Cities Advisory Committee is responsible for helping to inform the Commission and Executive Officer on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting cities. The current Committee has been called by the Executive Officer to review and provide ongoing feedback on LAFCO's FY2024-FY2025 adopted workplans. All 18 cities in San Diego County are represented on the Committee by the city manager or their designee and have one vote. Each city may also appoint one or more alternates. The Executive Officer is also a non-voting member and serves as moderator and is responsible for scheduling meetings.

The Committee will hold the March 20, 2025 special meeting in person at the County of San Diego Administration Center (1600 Pacific Highway, Room 302, in San Diego). Three-hour visitor parking is available using the Ash Street entrance. In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).
2. The public may watch, listen, and participate in the meeting by Zoom (<https://zoom.us/>) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.
 - a) The public may provide eComments on any item by emailing to erica.sellen@sdcounty.ca.gov
 - eComments received before 5:00 P.M. on Wednesday, March 19, 2025, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.
 - eComments received during the meeting and before the subject item is concluded will be read into the record by staff subject to the three-minute limit.

1. 10:00 A.M. – CALL TO ORDER BY MODERATOR

- a) Roll Call
- b) Pledge Of Allegiance

2. AGENDA REVIEW

3. COMMITTEE MEMBER REPORTS

4. CONSENT ITEMS

a) Approval of Meeting Minutes for December 19, 2024 (action)

The Committee will consider draft summary minutes prepared for the last meeting held on December 19, 2024. Recommendation to approve as presented. (Pages 5-12)

b) Progress Report on 2024-2025 Workplan (information)

The Committee will receive an update on the adopted workplan and activities related to the 30 special projects scheduled for 2024-2025. Information only. (Pages 13-22)

c) Approved Policy on Public Member Appointments (information)

The Committee will receive an update on a new policy that establishes rules and procedures for appointing regular and alternate public members to the Commission. The policy ties to the adopted workplan and aims to create a standardized process for public member appointments as well as setting related consideration priorities. Notable provisions in the policy not included in the draft presented to the Committee at its last meeting includes requiring one member—whether regular or alternate—be selected from the unincorporated community and another from an incorporated community. Another late revision added to the approved policy allows the Commission to draw from a pool of candidates from a previous recruitment under certain conditions. The Commission also considered a recommendation by the Committee to establish term limits but deferred any action for future consideration. Information only. (Pages 23-30)

5. BUSINESS ITEMS

a) Adopted Draft Workplan and Budget for 2025-2026 (discussion + possible action)

The Committee will review a draft workplan and budget for 2025-2026, which were adopted by the Commission at its March 3, 2025 meeting. Both drafts largely represent the status quo with respect to continuing existing project activities and funding levels with targeted enhancements. The workplan identifies 30 special projects in priority order and headlined by forwarding active municipal service reviews on wholesale water service providers, healthcare districts, and local agencies within the Carlsbad-Encinitas region. New additions include commencing a municipal service review on the San Diego Unified Port District and establishing a pilot grant program to help fund special LAFCO projects. The budget draws on the workplan and totals \$3.164 million in matching expenses and revenues and reflects an overall increase of 8.6% or \$0.251 million. The budgeted increase in revenues to match expenses mostly involves raising local agency apportionments by 7.6% or \$0.156 million with the balance covered by drawing from additional reserves. The item is for Committee review and feedback with the opportunity to forward specific recommendations for consideration by the Commission in taking up final approvals in May. (Pages 31-42)

Contact: Priscilla Mumpower, Assistant Executive Officer

b) Update on Implementing Policy on Out-of-Agency Services (discussion)

The Committee will receive an update on the implementation of a new LAFCO policy governing out-of-agency services in San Diego County. The policy was established in May 2024 and provides rules for administering Government Code Section 56133 and its provisions requiring cities and special districts to obtain LAFCOs approval before providing out-of-agency services. LAFCO has processed several requests under the new policy and implemented related provisions including delegating authority to the Executive Officer for no-cost determinations on exemption eligibility. The update is being presented for discussion as part of a scheduled check-in to revisit implementation and identify potential amendments. (Pages 43-56)

Contact: Michaela Peters, Analyst II

c) Implementing Report Recommendations from University of California Berkeley to Expand LAFCOs' Effectiveness (information)

The Committee will receive a presentation on recent staff activities to advance critical recommendations involving LAFCOs' effectiveness in meeting statutory objectives from a report published by the University of California, Berkeley. The report outlines strategies to strengthen the relationship between State regulators, LAFCOs, and local communities in addressing the delivery of safe drinking water, with a focus on elevating municipal service reviews (MSRs) and facilitating water system consolidations. Consistent with feedback from the Commission, staff has been collaborating with the U.C. Berkeley author and other stakeholders in developing legislative amendments addressing the report's recommendations. This includes exploring legislation to expand LAFCOs authority to initiate annexations under certain circumstances to address public health considerations involving water and wastewater services. This update is being presented for informational purposes with an opportunity to provide input on staff activities going forward. (Pages 57-82)

Contact: Joelle Burila, Analyst I

6. LAFCO EXECUTIVE OFFICER REPORT

7. OPEN EXPRESSION

This time is reserved for any member of the public to address the Committee on germane topics that are not directly part of the agenda. This includes requests for future Committee topics. Individuals are limited to three minutes.

8. ADJOURNMENT

Attest to Posting:



Erica Sellen
Committee Secretary

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting.
