



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**SAN DIEGO COUNTY**  
**LOCAL AGENCY FORMATION COMMISSION**

**REGULAR MEETING AGENDA**  
**Monday, June 2, 2025**

**Doors Open: 8:00 A.M.**  
**Meeting Starts: 8:15 A.M.**

**In-Person Participation**

County Administration Center  
 1600 Pacific Highway, Room 302  
 San Diego, California

**Video-Teleconference Participation**

<https://www.zoom.us/join>  
 Meeting ID 895 6767 7168 | Passcode 508649  
 (669) 900-9128

**Video Viewing Only**

@sandiegolafco9909

San Diego LAFCO		
Commissioner	Appointing Authority	Affiliation
Chair Stephen Whitburn	Mayor of the City of San Diego	City of San Diego
Vice Chair Barry Willis	Independent Special Districts	Alpine Fire Protection
Joel Anderson	Board of Supervisors	County of San Diego
Kristi Becker	Cities Selection Committee	City of Solana Beach
Jim Desmond	Board of Supervisors	County of San Diego
Jo MacKenzie	Independent Special Districts	Vista Irrigation
Vacant	Commission	General Public
Dane White	Cities Selection Committee	City of Escondido
Alternate Brigette Browning	Commission	General Public
Alternate David A. Drake	Independent Special Districts	Rincon del Diablo MWD
Alternate John McCann	Cities Selection Committee	City of Chula Vista
Alternate Marni von Wilpert	Mayor of the City of San Diego	City of San Diego
Alternate – Vacant	Board of Supervisors	County of San Diego

**Participation Instructions:**

**In person attendance** by the public is welcomed. LAFCO meets in Room 302 in the County Administration Center (1600 Pacific Highway). Three-hour visitor parking is available using the Ash Street entrance. To provide comments on any item, please turn in a speakers slip to LAFCO staff before the item commences.

**Remote participation by video or telephone** is welcomed through Zoom by following these instructions.

Comments by Video	Comments by Telephone
1. Click or type the link found at the top of the agenda	1. Dial + 1-669-900-9128
2. Type the Meeting ID identified on the top of this agenda followed by the Passcode	2. Dial the Meeting ID identified at the top of the agenda followed by the Passcode
3. Click the raise hand icon	3. Dial *9 to raise your hand
4. LAFCO will announce your name as it appears when it is your turn to speak	4. LAFCO will call out the last 4 digits of your phone number when it is your turn to speak
5. Click the speaker icon to unmute to speak	5. Dial *6 to unmute yourself

All comments – whether provided in person or remotely (video and telephone) – are limited to three minutes for individuals and five minutes for agencies and community organizations. The Chair may adjust the time allowance as they deem appropriate in managing the Commission’s business.

**Remote participation by e-mail** is also welcomed by sending comments to Commission Clerk Erica Sellen at [erica.sellen@sdcounty.ca.gov](mailto:erica.sellen@sdcounty.ca.gov).

- All e-mails received before 3:00 P.M. one business day before the meeting will be forwarded to the Commission and posted online prior to the start of the meeting.
- All e-mails received after 3:00 P.M. one business day before the meeting and up until the conclusion of the item by the Commission will be noted for the record by LAFCO staff with a good-faith summary and subsequently posted online.

The Commission may proceed with the meeting, even where there is a disruption that prevents the Commission from broadcasting the meeting to members of the public or from receiving public comment from members of the public using a call-in option or internet-based service option, unless such disruption prevents a member of the Commission is participating under Government Code Section 54953, subdivision (e) or (f).

**Public Accommodations:**

**Assistance for the disabled** is available by contacting LAFCO staff prior to the meeting. To the extent possible, accommodation requests should be submitted at least 72 hours in advance.

**Spanish language translation services** are readily available at LAFCO meetings. Translation services covering other languages may be made available upon request at least 72 hours prior to the meeting.

**Contact Information:**

Erica Sellen  
Commission Clerk  
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E: [erica.sellen@sdcounty.ca.gov](mailto:erica.sellen@sdcounty.ca.gov)

**1. 8:15 A.M. – CALL TO ORDER BY CHAIR**

- a) Roll Call of Commissioners Present
- b) Pledge of Allegiance

**2. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A COMMISSIONER, IF APPLICABLE.**

**3. AGENDA REVIEW**

The Executive Officer will summarize the agenda as well as to advise of any requested changes. Any supplemental communications received will also be addressed. The Chair will also consider requests from Commissioners to rearrange any agenda items.

**4. PUBLIC COMMENT AND OPPORTUNITY FOR PUBLIC TO REQUEST DISCUSSION ON CONSENT ITEMS**

Opportunity for members of the public to speak to the Commission on any subject matter within the Commission’s growth management duties/interests but not on the agenda. Three-minute limit. This is also an opportunity for the public to request discussion on a consent calendar item.

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial and subject to a single motion approval. The Chair will entertain requests by Commissioners to pull any items for discussion.

**a) Approval of Meeting Minutes for May 5, 2025 (action)**

The Commission will consider action minutes prepared by the Commission Clerk for the May 5, 2025 meeting. Recommendation to approve as presented. (Pages 7-18)

**b) Commission Ratification | Recorded Payments for April 2025 (action)**

The Commission will review a report identifying all payments made and received for April 2025. Recommendation to ratify payments as presented. (Pages 19-24)

**c) Progress Report on 2024-2025 Workplan (action)**

The Commission will receive a progress report on the adopted workplan and the activities associated with the 30 special projects set for 2024-2025. Recommendation to formally receive the item. (Pages 25-36)

**d) Report on Active Proposals and Related Activities (information)**

The Commission will receive a status report on active proposals currently on file as well as anticipated filings based on ongoing discussions with proponents. The item is for information and satisfies LAFCO’s reporting requirement. (Pages 37-52)

**e) Notice of Administrative Approval | “Halstead – Olivewood Lane Out-of-Agency Wastewater Services with the San Diego County Sanitation District” (OAS25-11) (information)**

The Commission will receive notice of an administrative approval by the Executive Officer authorizing San Diego County Sanitation District to provide out-of-agency wastewater services to an unincorporated property at 1545 Olivewood Lane due to a failing septic system. The approval is for an existing single-family residence. Approval is termed on the landowner submitting an annexation proposal within one year. The project is exempt from further environmental review under California Environmental Quality Act (CEQA) Guidelines Section 15269(c). Information only. (Pages 53-68)

## CONSENT ITEMS CONTINUED...

### f) **Commissioner Request |**

#### **Expenses within the Professional Services Account (information)**

The Commission will receive an informational report summarizing professional service expenses over the past five fiscal years. This report is provided in response to a request by Commissioner MacKenzie to detail actual expenses in this category with a focus on outside consultants. Information only. (Pages 69-72)

### g) **Update on La Jolla Incorporation Proposal (information)**

The Commission will receive an update on the proposed “City of La Jolla Special Reorganization” and concurrent request by proponents to detach the community of La Jolla from the City of San Diego and incorporate it as an independent municipality. The update addresses two recent developments involving a May 12<sup>th</sup> action by the City Council to initiate litigation as well as the status of a conflict waiver for Commission Counsel. Information only. (Pages 73-80)

## 6. **PUBLIC HEARING ITEMS |**

### **COMMISSIONER DISCLOSURE OF EX PARTE COMMUNICATIONS**

Public hearing items require expanded public notification per provisions in State law or have been voluntarily scheduled by the Executive Officer to ensure opportunity for public input. All public hearing items require verbal disclosures by Commissions regarding any material communications.

### a) **Appointment of a Public Member and Other Possible Actions (action)**

The Commission will consider candidate recommendations from its Executive Committee to fill a vacant Regular Public Member seat with a term extending through April 2029. The Committee – comprised of Chair Stephen Whitburn, Vice Chair Barry Willis, and Immediate Past Chair Jim Desmond – interviewed several finalists selected from a pool of 20 eligible applicants. Following deliberation, the Committee voted unanimously to nominate and advance three candidates for consideration by the full Commission. Additionally, and as a contingency allowed under policy, the item notice allows for the Commission to make an appointment to the Alternate Public Member position if it becomes vacated as a result of the Regular Member appointment. It is recommend the Commission appoint a public member by majority vote along with at least one affirmative vote from each membership category. (Pages 81-108)

## 7. **BUSINESS CALENDAR**

Business items involve regulatory, planning, or other items that do not require a noticed hearing.

### a) **Proposed Policy Amendments |**

#### **Special Districts Advisory Committee Rules (action)**

The Commission will consider approving proposed amendments to the governing rules of the Special Districts Advisory Committee (Committee). This item aligns with a current fiscal year workplan objective to modernize the Committee in advising the Commission on its activities and responsibilities. The proposed amendments, developed by the Committee, provide clarification on the Committee’s purpose and core functions, refine membership composition and election procedures, adjust meeting scheduling, and update various administrative provisions. It is recommended the Commission approve the proposed amendments to the Committee’s rules with any additional revisions as requested.

(Pages 109-136)

**BUSSINESS ITEMS CONTINUED...****b) Proposed “Moody – Lemon Avenue Out-of-Agency Wastewater Services” | City of La Mesa (OAS26-05) (action)**

The Commission will consider a request from the City of La Mesa to extend out-of-agency wastewater service to an approximately 0.3-acre unincorporated parcel located within the Valle de Oro community. The affected territory consists of one undeveloped legal parcel with no assigned situs address and is immediately adjacent to both the City’s incorporated boundary and its sphere of influence. The request is intended to facilitate the provision of public wastewater service to support the planned development of one single-family residence and one accessory dwelling unit as allowed under County of San Diego zoning regulations. Staff believes the required determinative statements can be readily made and recommends approval of the request with conditions. Staff further recommends that the Commission find the project categorically exempt from environmental review under State CEQA Guidelines Section 15319(b). (Pages 137-154)

**c) Legislative Report (action)**

The Commission will receive a report summarizing legislative items of interest related to the Commission’s regulatory and planning responsibilities. The report highlights seven specific bills with potential material implications for LAFCOs, including two measures – AB 356 and AB 448 – that directly involve the Palomar Health Care District. This item is presented for discussion and potential action, including the option to approve formal positions on one or more of the proposed bills. (Pages 155-216)

**d) Fee Waiver Request and Related Actions |****“Proposed Pauma Valley Community Services District Island Annexation” (action)**

The Commission will consider a request from the Pauma Valley Community Services District (CSD) to waive all fees associated with its anticipated application to annex nine unincorporated parcels, collectively totaling approximately 19 acres. The subject parcels are fully enclosed within Pauma Valley CSD’s boundary and adopted sphere of influence. Pauma Valley CSD provides two primary municipal service functions – wastewater and security – and asserts these parcels currently receive such services despite being located outside the District’s formal boundary. The estimated value of the requested fee waiver is \$6,405 based on the assumption the annexation would proceed without requiring a protest proceeding and qualifies as categorically exempt under the California Environmental Quality Act. It is recommended the Commission consider the waiver request and potential alternatives – including a partial fee reduction and/or an extended payment plan – and take action as deemed appropriate. (Pages 217-222)

**e) Authorization to Serve as Grant Co-Applicant with RCD of Greater San Diego | Proposed Partnership to Fund an Agricultural Liaison Position (action)**

The Commission will consider a resolution to serve as co-applicant with the Resource Conservation District (RCD) of Greater San Diego on a proposed agricultural conservation capacity grant of up to \$250,000. The grant would be awarded by the California Department of Conservation through its Sustainable Agricultural Lands Conservation (SALC) Program. This proposal aligns with a key recommendation from the SALC 1.0 planning grant and would fund an agricultural liaison position to enhance the RCD’s capacity to hold conservation easements and deliver outreach and technical assistance to local farmers. Other related actions are also recommended. (Pages 223-278)

**BUSSINESS ITEMS CONTINUED...**

**f) Report on the 2025 CALAFCO Staff Workshop (information)**

The Commission will receive an informational update following staff's participation in the California Association of LAFCOs' (CALAFCO) Annual Staff Workshop, held April 30–May 2 at the Temecula Creek Inn in Temecula. Information only. (Pages 279-290)

**8. EXECUTIVE OFFICER REPORT**

**9. COMMISSIONER ANNOUNCEMENTS & REQUESTS FOR FUTURE ITEMS**

**10. ADJOURNMENT**

Attest to Posting:

Erica Sellen  
Commission Clerk