



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**SAN DIEGO COUNTY**  
**LOCAL AGENCY FORMATION COMMISSION**

**REGULAR MEETING AGENDA**  
**Monday, December 1, 2025**

**Doors Open: 8:00 A.M.**  
**Meeting Starts: 8:15 A.M.**

**In-Person Participation**  
 County Administration Center  
 1600 Pacific Highway, Room 302  
 San Diego, California

**Video-Teleconference Participation**  
<https://www.zoom.us/join>  
 Meeting ID 895 6767 7168 | Passcode 508649  
 (669) 900-9128

**Video Viewing Only**  
 @sandiegolafco9909

San Diego LAFCO		
Commissioner	Appointing Authority	Affiliation
Chair Stephen Whitburn	Mayor of the City of San Diego	City of San Diego
Vice Chair Barry Willis	Independent Special Districts	Alpine Fire Protection
Paloma Aguirre	Board of Supervisors	County of San Diego
Joel Anderson	Board of Supervisors	County of San Diego
Kristi Becker	Cities Selection Committee	City of Solana Beach
Brigitte Browning	Commission	General Public
Jo MacKenzie	Independent Special Districts	Vista Irrigation
Dane White	Cities Selection Committee	City of Escondido
Alternate Eileen Delaney	Commission	General Public
Alternate David A. Drake	Independent Special Districts	Rincon del Diablo MWD
Alternate John McCann	Cities Selection Committee	City of Chula Vista
Alternate Monica Montgomery Steppe	Board of Supervisors	County of San Diego
Alternate Marni von Wilpert	Mayor of the City of San Diego	City of San Diego

**Participation Instructions:**

**In person attendance** by the public is welcomed. LAFCO meets in Room 302 in the County Administration Center (1600 Pacific Highway). Three-hour visitor parking is available using the Ash Street entrance. To provide comments on any item, please turn in a speakers slip to LAFCO staff before the item commences.

**Remote participation by video or telephone** is welcomed through Zoom by following these instructions.

Comments by Video	Comments by Telephone
1. Click or type the link found at the top of the agenda	1. Dial + 1-669-900-9128
2. Type the Meeting ID identified on the top of this agenda followed by the Passcode	2. Dial the Meeting ID identified at the top of the agenda followed by the Passcode
3. Click the raise hand icon	3. Dial *9 to raise your hand
4. LAFCO will announce your name as it appears when it is your turn to speak	4. LAFCO will call out the last 4 digits of your phone number when it is your turn to speak
5. Click the speaker icon to unmute to speak	5. Dial *6 to unmute yourself

All comments – whether provided in person or remotely (video and telephone) – are limited to three minutes for individuals and five minutes for agencies and community organizations. The Chair may adjust the time allowance as they deem appropriate in managing the Commission’s business.

**Remote participation by e-mail** is also welcomed by sending comments to Commission Clerk Erica Sellen at [erica.sellen@sdcounty.ca.gov](mailto:erica.sellen@sdcounty.ca.gov).

- All e-mails received before 3:00 P.M. one business day before the meeting will be forwarded to the Commission and posted online prior to the start of the meeting.
- All e-mails received after 3:00 P.M. one business day before the meeting and up until the conclusion of the item by the Commission will be noted for the record by LAFCO staff with a good-faith summary and subsequently posted online.

The Commission may proceed with the meeting, even where there is a disruption that prevents the Commission from broadcasting the meeting to members of the public or from receiving public comment from members of the public using a call-in option or internet-based service option, unless such disruption prevents a member of the Commission is participating under Government Code Section 54953, subdivision (e) or (f).

**Public Accommodations:**

**Assistance for the disabled** is available by contacting LAFCO staff prior to the meeting. To the extent possible, accommodation requests should be submitted at least 72 hours in advance.

**Spanish language translation services** are readily available at LAFCO meetings. Translation services covering other languages may be made available upon request at least 72 hours prior to the meeting.

**Contact Information:**

Erica Sellen  
Commission Clerk  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103  
T: 619-321-3380  
F: 619-404-6508  
E: [erica.sellen@sdcounty.ca.gov](mailto:erica.sellen@sdcounty.ca.gov)

**1. 8:15 A.M. – CALL TO ORDER BY CHAIR**

- a) Roll Call of Commissioners Present
- b) Pledge of Allegiance

**2. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A COMMISSIONER, IF APPLICABLE.**

**3. AGENDA REVIEW**

The Executive Officer will summarize the agenda, advise on any requested changes, and disclose any supplemental communications received. The Chair will also consider requests from Commissioners to rearrange agenda items.

**4. PUBLIC EXPRESSION AND OPPORTUNITY FOR PUBLIC TO REQUEST DISCUSSION ON CONSENT ITEMS**

Opportunity for members of the public to speak on any subject matter within the Commission's growth management duties and interests that is not on the agenda. Speakers are limited to three minutes. This is also an opportunity to request discussion on a consent calendar item.

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial and subject to approval by a single motion. The Chair will consider requests by Commissioners to pull items for discussion.

**a) Approval of Meeting Minutes for November 3, 2025 (action)**

The Commission will consider action minutes from the November 3, 2025 meeting prepared by the Commission Clerk. Staff recommends approval as presented. (Pages 7-16)

**b) Commission Ratification | Recorded Payments for October 2025 (action)**

The Commission will review a report of all payments made and received for October 2025. Staff recommends ratifying payments as presented. (Pages 17-24)

**c) Authorize 2026 Holiday Office Closure (action)**

The Commission will consider authorizing closure of the LAFCO office to the public for the four workdays following Christmas – Friday, December 26<sup>th</sup> through Wednesday, December 31<sup>st</sup>. Participating staff would take compensatory time-off. Staff recommends approval. (Pages 25-26)

**d) Approval of 2026 Meeting Calendar (action)**

The Commission will consider approving a regular meeting schedule for the 2026 calendar year. It is recommended the Commission follow recent practice and approve regular meetings on the first Monday of each month except for January, July, and September. No special meetings are proposed at this time. Staff recommends approval. (Pages 27-40)

**e) 2025-2026 Workplan Status (action)**

The Commission will receive a workplan update on the 30 projects scheduled for 2025-2026. Staff recommends receiving and filing the update. (Pages 41-46)

**f) Legislative Report (information)**

The Commission will receive an update on active and pending legislation relevant to the agency's regulatory and planning responsibilities. Information only. (Pages 47-52)

**CONSENT ITEMS CONTINUED...**

**g) Report on Applicant Proposals (information)**

The Commission will receive a status report on active and anticipated applicant proposals. This is an informational item that satisfies LAFCO's reporting requirement. (Pages 53-64)

**h) Commissioner Terms (information)**

The Commission will receive its annual notice on individual Commissioner terms. No terms are set to expire in 2026; six terms are scheduled to expire in 2027. Information only with the dual benefit of advising the public on membership composition in the near term. (Pages 65-70)

**i) Election Update |**

**Special Districts Advisory Committee (information)**

The Commission will receive an update on the election process to fill seven positions on the 15-member Special Districts Advisory Committee. Information only. (Pages 71-76)

**6. PUBLIC HEARING ITEMS |**

**COMMISSIONER DISCLOSURE OF EX PARTE COMMUNICATIONS**

Public hearing items require expanded public notification per provisions in State law or have been voluntarily scheduled by the Executive Officer to ensure opportunity for public input. All public hearing items require verbal disclosures by Commissions regarding any material communications.

**a) Proposed “Barona Band of Mission Indians Out-of-Agency Potable Water Services” |  
Out-of-Agency Potable Water Agreement between the Ramona Municipal Water District,  
San Diego County Water Authority, and Metropolitan Water District of Southern California  
(OAS25-16) (action)**

The Commission will consider a request from the Ramona Municipal Water District (MWD) to provide new out-of-agency potable water service to the Barona Reservation. The request also involves concurrent authorizations involving the two wholesale service providers - San Diego County Water Authority and the Metropolitan Water District of Southern California. The affected territory lies immediate adjacent to Ramona MWD and spans 1,784 acres – or just over 25% of the Barona Indian Reservation. As detailed, applicable statutes enable Ramona MWD to request LAFCO approval to extend service to tribal lands outside its boundary, on the same terms as if the lands were annexed. LAFCO must approve the request while retaining discretion to impose terms. Staff recommends approval of the request with only standard terms as detailed. A parallel exemption finding as responsible agency under the California Environmental Quality Act is also recommended. (Pages 77-124)

**7. BUSINESS CALENDAR**

Business items involve regulatory, planning, or other items that do not require a noticed hearing.

**a) Applicant Request for Discretionary Fee Reduction or Waiver |  
Pending “Turner – Oak Creek Drive Reorganization” (action)**

The Commission will consider a request from a landowner (Alan Turner) for a discretionary fee waiver or reduction associated with an anticipated application to annex two unincorporated parcels totaling 2.3 acres to the Lakeside Water District with concurrent detachment from the Padre Dam Municipal Water District. The value of the request under the LAFCO fee schedule is \$18,894.75 as detailed. Consistent with past direction to directly evaluate requests on a case-by-case basis on the dais, the request is being forwarded to the Commission to approve, deny, or continue. (Pages 125-142)

**BUSINESS ITEMS CONTINUED...**

**b) Possible Approval of Amendment to Executive Officer’s Employment Contract (action)**

The Executive Officer Compensation Committee – Chair Whitburn, Vice Chair Willis, and Commissioner Becker – will present their review and any recommendations regarding a potential amendment to the Executive Officer’s compensation. Item may be heard out-of-order following closed session. (Pages 143-158)

**8. SPECIAL PRESENTATION**

**a) Elementary School | LAFCO Art Contest Winners (information)**

The Commission will receive a presentation on LAFCO’s inaugural Fall Art Contest. Third-, fourth-, and fifth-grade students were invited to illustrate how people can live in harmony with nature as a baseline tenet of LAFCO’s orderly-growth mandate. Staff will provide a summary of entry requirements, evaluation criteria, and an overview of all submitted artwork, concluding with the announcement of the three contest winners. Winners will be recognized with a Certificate of Artistic Achievement and a gift card.

**9. CLOSED SESSION**

**a) Public Employee Performance Evaluation**

California Government Code Section 54957(b)

Employee: Keene Simonds

**10. EXECUTIVE OFFICER REPORT**

**11. COMMISSIONER ANNOUNCEMENTS & REQUESTS FOR FUTURE ITEMS**

**12. ADJOURNMENT**

Attest to Posting:

Erica Sellen  
Commission Clerk

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