



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

5a

AGENDA REPORT
 Consent | Action

May 4, 2026

TO: Chair Becker and Commissioners
FROM: Erica Sellen, Commission Clerk
SUBJECT: **Approval of Meeting Minutes |
 Regular Meeting of April 6, 2026**

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will consider draft minutes prepared for the regular meeting held on April 6, 2026. The minutes are in action form and being presented for formal Commission approval.

BACKGROUND

State law requires public agencies to maintain appropriate records of their meetings.

DISCUSSION

This item is for San Diego LAFCO to consider approving action minutes for the April 6, 2026 regular meeting. The attendance record for the meeting follows.

- All regular Commissioners were present.
- All alternate Commissioners were present except Monica Montgomery Steppe (County of San Diego) and Marni von Wilpert (City of San Diego).

Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 E lafco@sdcounty.ca.gov www.sdlafco.org	Paloma Aguirre County of San Diego Joel Anderson County of San Diego Monica M. Steppe, Alt. County of San Diego	Chair Kristi Becker City of Solana Beach Dane White City of Escondido John McCann Alt. City of Chula Vista	Stephen Whitburn City of San Diego Marni von Wilpert, Alt. City of San Diego	Vice Chair Barry Willis Alpine Fire Protection Jo MacKenzie Vista Irrigation David Drake, Alt. Rincon del Diablo	Brigitte Browning General Public Eileen Delaney, Alt. General Public
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ANALYSIS

The attached draft minutes for the April 6, 2026 regular meeting accurately reflect San Diego LAFCO's deliberations as recorded by the Commission Clerk. A video recording of the meeting has also been posted on the Commission's website (www.sdlafco.org).

RECOMMENDATION

It is recommended San Diego LAFCO approve the draft minutes prepared for the April 6, 2026 regular meeting as presented, with staff attesting to its completeness. This recommendation is consistent with Alternative One outlined in the following section.

ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO:

Alternative One (recommended):

Approve the attached draft minutes prepared for the April 6, 2026 regular meeting as presented.

Alternative Two:

Approve the attached draft minutes prepared for the April 6, 2026 regular meeting with any requested corrections or clarifications.

Alternative Three:

Continue the item to the next regular meeting and provide direction as needed.

PROCEDURES

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,



Erica Sellen
Commission Clerk

Attachment:

- 1) Draft Meeting Minutes for April 6, 2026

**DRAFT MINUTES
SAN DIEGO LAFCO REGULAR MEETING
April 6, 2026**

1. 8:15 A.M. – CALL TO ORDER BY CHAIR

Item 1a

ROLL CALL OF COMMISSIONERS PRESENT

The regular meeting was called to order at 8:15 a.m. by Chair Becker. The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Kristi Becker, City of Solana Beach (CHAIR)
Brigette Browning, Public
Jo MacKenzie, Vista Irrigation District
Stephen Whitburn, City of San Diego
Dane White, City of Escondido
Barry Willis, Alpine Fire Protection District (VICE CHAIR)

Alternates Present: Eileen Delaney, Public
David Drake, Rincon del Diablo Municipal Water District
John McCann, City of Chula Vista

Members Absent: Monica Montgomery Steppe, County of San Diego (alternate)
Marni von Wilpert, City of San Diego (alternate)

The Commission Clerk confirmed a quorum with eight voting members present.

Also present at the time of roll call were the following LAFCO staff members: Executive Officer Keene Simonds, Assistant Executive Officer Priscilla Mumpower, Commission Counsel Aleks Giragosian, Local Government Analyst II Michaela Peters, Local Government Analyst I Joelle Burila, Local Government Analyst I Meghan Traynor, Consultant Adam Wilson, Communications Associate Aiden Velasquez, GIS Analyst Dieu Ngu, and Commission Clerk Erica Sellen.

Item 1b

PLEDGE OF ALLEGIANCE

Chair Becker led the Pledge of Allegiance.

2. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A COMMISSIONER, IF APPLICABLE

None.

3. AGENDA REVIEW

Chair Becker asked Executive Officer Simonds if there were any requests to remove or rearrange items on the agenda. Executive Officer Simonds stated no changes to the agenda were needed while also noting two pieces of supplemental correspondence involving Agenda Items 6a and 7a.

4. PUBLIC COMMENT AND OPPORTUNITY FOR PUBLIC TO REQUEST DISCUSSION ON CONSENT ITEMS

Chair Becker invited anyone from the public to address the Commission on a matter not directly related to an agenda item.

The Commission Clerk confirmed there were no other registered speakers (audience or remote) or live e-mail comments.

5. CONSENT ITEMS

Item 5a

Approval of Meeting Minutes for March 2, 2026

Item presented to approve draft action minutes prepared for the Commission's March 2, 2026 meeting. Recommendation to approve.

Item 5b

Commission Ratification | Recorded Payments for February 2026

Item presented to ratify recorded payments made and received by the Executive Officer for the month of February 2026. Recommendation to ratify.

Item 5c

Progress Report on 2025-2026 Workplan

Item presented to receive an update on the current fiscal year workplan and related staff activities involving all 30 prioritized special projects. Information only.

Item 5d

Report on Applicant Proposals

Item presented to receive a status report on active and anticipated applicant proposals. Information only.

Item 5e

Proposed "Joint Jaiswal – Rio Vista Road Change of Organization" |

Annexation to Rancho Santa Fe Community Services District & Related Actions (CO25-15)

Item presented to consider a joint change of organization proposal petitioned by four landowners to annex 10.0 acres in the unincorporated community of San Dieguito to the Rancho Santa Fe Community Services District (CSD). The affected territory consists of four parcels - three developed with single-family residences and one undeveloped - and lies entirely within the CSD's sphere. The purpose of the proposal is to extend public wastewater to the affected territory, including service to support the planned

CONSENT ITEMS CONTINUED...

Item 5e Continued...

development of a single-family residence. Recommendation to approve the proposal as submitted, including waiver of protest proceedings and adoption of California Environmental Quality Act exemption findings under Guidelines Section 15319(b).

Item 5f

Notice of Administrative Approval |

“Dechner-Haas Street Out-of-Agency Wastewater Services” City of Escondido (OAS25-17)

Item presented to receive notice of an administrative approval authorizing the City of Escondido to provide out-of-agency wastewater service to a 1.09-acre unincorporated parcel within its sphere of influence located at 2417 Haas Street (239-330-66). The authorization is limited to an existing single-family residence and based on documentation of a public health threat arising from a failed septic system. The approval waived the standard annexation requirement given local conditions as detailed. The project is exempt from environmental review under CEQA Guidelines Section 15269(c). Information only.

Item 5g

Legislative Report

Item presented to receive an update on active legislation relevant to the Commission’s regulatory and planning responsibilities. Information only.

Item 5h

Report on Recent Committee Meeting |

Cities Advisory Committee’s March 19, 2026 Meeting

Item presented to receive a report on the most recent meeting of its Cities Advisory Committee held on March 19th. Information only.

Item 5i

Notice of New Professional Services Agreement:

Contract for Accounting Services with Tri-Star Advisors, Inc.

Item presented to receive a copy of a new professional services agreement entered into by the Executive Officer with Tri-Star Advisors, Inc. to provide accounting and related services. The agreement became effective on February 2, 2026, and includes an initial not-to-exceed amount of \$15,000 for fiscal year 2025–2026, with annual renewals thereafter unless terminated. The item was provided as part of a new administrative procedure consistent with recent Commission input to provide notice of new agreements entered into by the Executive Officer under the procurement delegation. Information only.

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Commissioner MacKenzie motioned with a second from Commissioner Aguirre to approve the consent calendar with staff recommendations (Alternative One) as presented.

CONSENT ITEMS CONTINUED...

Roll call requested:

AYES: Aguirre, Anderson, Becker, Browning, MacKenzie, Whitburn, White, & Willis
NOES: None
ABSENT: None
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 8-0.

6. PUBLIC HEARING ITEMS | COMMISSIONER DISCLOSURE OF EX PARTE COMMUNICATIONS

Item 6a

Combined Public Hearing |

Draft Municipal Service Review on City of Carlsbad-Encinitas Region (Part I):

City of Carlsbad and Carlsbad Municipal Water District

Item presented to hold a combined public hearing on a draft municipal service review covering two agencies within the Carlsbad subregion: the City of Carlsbad and Carlsbad Municipal Water District (MWD). The study represents Part I of a broader regional municipal service review encompassing the Carlsbad-Encinitas region and is advanced as part of the Commission's adopted workplan. The hearing combines two procedural items under Commission policy for administrative ease. The City of Carlsbad portion is a continued hearing originally opened on March 2, 2026, and continued at the City's request to allow additional time to review substantive revisions made by LAFCO staff following the 60-day administrative review period. The Carlsbad MWD portion is a new hearing being opened for the first time. Both agencies have completed their respective administrative reviews, and the draft report has been updated accordingly. The combined public hearing was presented for Commission discussion and feedback to assess whether the scope and content meet expectations in advance of staff initiating a formal 45-day noticed public review and comment period and proceeding with preparing a final document. Item presented for discussion.

Chair Becker requested any disclosures from Commissioners on material ex parte communications. No disclosures were reported.

Local Government Analyst II Peters provided the staff presentation.

Chair Becker opened the hearings and invited public comments. The Commission Clerk confirmed there were no registered speakers (audience or remote) or live e-mail comments.

Chair Becker invited questions and comments from the Commissioners. General discussion ensued. No action.

Chair Becker proceeded to close the hearings and with the consensus of the Commission, directed staff to initiate a 45-day review and comment period.

7. BUSINESS ITEMS

Item 7a

Lower Sweetwater Fire Protection District Request for Commission Review of Administrative Determination Regarding LAFCO Policy L-107

Item presented to review Policy L-107, which establishes procedures for early consultation with affected agencies and interested parties regarding proposed changes of organization or reorganization. At the request of the Lower Sweetwater Fire Protection District, the Chair has asked for this agenda item to review the policy and LAFCO staff's administrative determination in connection with a pending reorganization proposal to the City of National City ("Delgado-Andrade-24th Street Outside-of-Agency Service Agreement"). This item provided the Commission an opportunity to review Policy L-107, consider staff's implementation in the context of the District's correspondence, and provide feedback, as appropriate. Item presented for discussion.

Assistant Executive Officer Mumpower provided the staff presentation.

Chair Becker invited public comments from the following registered speakers:

- Luis Sainz
- Kurt Worden, Lower Sweetwater Fire Protection District
- Alisha Morrison
- Doyle Morrison

The Commission Clerk confirmed there were no other registered speakers (audience or remote) or live e-mail comments.

Chair Becker proceeded to invite questions and comments from the Commissioners. General discussion ensued.

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Commissioner Aguirre motioned with a second from Commissioner Willis directing staff to review and update Policy L-107 with clear criteria on exceptions.

Roll call requested:

AYES: Aguirre, Anderson, Becker, Browning, MacKenzie, Whitburn White, & Willis
NOES: None
ABSENT: None
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 8-0.

BUSINESS ITEMS CONTINUED...

Item 7b

Alliance of LAFCOs Update and Proposed Next Steps

Item presented to receive an update on the ongoing efforts of the Alliance of Local Agency Formation Commissions (Alliance). Recommended to affirm the Commission's continued participation in the Alliance under the existing Memorandum of Understanding framework and reappoint Chair Becker and Vice Chair Willis as the Commission's representatives. It is also recommended the Commission authorize the Executive Officer to engage, on the Commission's behalf, in the formation of a new nonprofit organization along with the three partnering LAFCOs (Los Angeles, Orange and San Bernardino). Additionally, staff requested conceptual approval of the proposed governance and administrative structure, dues model, and a two-year funding commitment of \$30,000 divided equally between Fiscal Year 2027 and Fiscal Year 2028.

Staff presentation provided by Local Government Analyst I Burila.

Chair Becker invited public comments from the following registered speaker:

- Alisha Morrison

The Commission Clerk confirmed there were no other registered speakers (audience or remote) or live e-mail comments.

Chair Becker proceeded to invite questions and comments from the Commissioners. General discussion ensued.

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Commissioner Aguirre motioned with a second from Commissioner MacKenzie to approve the staff recommendations as presented (Alternative One), including the two-year \$30,000 funding commitment, with direction to staff to return with updates following future meetings with the Alliance.

Roll call requested:

AYES:	Aguirre, Anderson, Becker, Browning, MacKenzie, Whitburn, White, & Willis
NOES:	None
ABSENT:	None
ABSTAINING:	None

The Commission Clerk confirmed the motion was approved 8-0.

8. EXECUTIVE OFFICER REPORT

Executive Officer Simonds noted the following items:

- Thanked staff for working with four applicants to provide cost savings by bundling together to create one proposal (Agenda Item 5e).
- Schedule conflict for the June 1st meeting. Possible rescheduling or cancellation.

9. COMMISSIONER ANNOUNCEMENTS & REQUESTS FOR FUTURE ITEMS

None.

10. ADJOURNMENT TO NEXT MEETING

With no further business, Chair Becker adjourned the meeting at 9:27 a.m.

I hereby attest the minutes above accurately reflect the deliberations of the Commission at its April 6, 2026 meeting.

ATTEST,

Erica Sellen
Commission Clerk

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